

City of Sacramento
Budget and Audit Committee Report
915 I Street Sacramento, CA 95814
www.cityofsacramento.org

File ID: 2026-00841

5/5/2026

Disabilities Advisory Commission's Recommendation from 2025 Annual Report

File ID: 2026-00841

Location: Citywide

Recommendation: Review, comment, and provide direction.

Contact: Jesse Gothan, Supervising Engineer, (916) 808-6897, jgothan@cityofsacramento.org; Ofelia Avalos, Engineering Manager, (916) 808-5054, oavalos@cityofsacramento.org; Department of Public Works

Presenter: Jesse Gothan, Supervising Engineer, (916) 808-6897, jgothan@cityofsacramento.org

Attachments:

1-Description/Analysis

2-2025 Disabilities Advisory Commissions Annual Report

Description/Analysis

Issue Detail: Advisory bodies of the City are required to provide an annual report and workplan for review by the Personnel and Public Employees (P&PE) Committee as outlined in the City Council Rules of Procedure, Chapter 17.

The P&PE Committee has reviewed the attached 2025 Disabilities Advisory Commission (DAC) Annual Report and passed a motion forwarding it to the City Council for review and forwarding the Commission's recommendation for a citywide ADA coordinator to the Budget and Audit Committee for consideration.

Policy Considerations: The City Code outlines the purpose, powers, and duties of the commission in City Code 2.53.020. The commission is established for the purpose of providing advice and recommendations to the city council on strategies and policies designed to ensure and enhance the city's compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, and Title 24 of the California Code of Regulations.

1) The powers and duties of the commission are as follows:

- A. To advise the city council regarding compliance with federal and state disability laws. The commission shall not advise the city concerning litigation or administrative proceedings to which the city is a party;
- B. To review policies, programs and activities within the city as they affect persons with disabilities;
- C. To recommend procedures for city employees with disabilities to request and receive reasonable accommodations;
- D. To provide information, referral and technical assistance to the city in matters pertaining to disability issues;
- E. To establish a liaison with the city's ADA coordinators to assist with policies, procedures and programs as they relate to federal and state disability laws.
- F. Annually, report to and make recommendations to the city council regarding the city's compliance with state and federal disability laws and activities of the commission.

Economic Impacts: Not applicable.

Environmental Considerations:

California Environmental Quality Act (CEQA): This action is not a project that is subject to CEQA because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

Sustainability: Not applicable.

Commission/Committee Action: On January 14, 2026, the Disabilities Advisory Commission reviewed the attached report and passed a motion forwarding it to the Personnel and Public Employee (P&PE) Committee. On February 24, 2026, the P&PE Committee reviewed the 2025 DAC Annual Report and passed a motion forwarding it to the City Council for review and forwarding the Commission's recommendation to the Budget and Audit Committee for consideration.

Rationale for Recommendation: The DAC's recommendation forwarded by the Personnel and Public Employee Committee to the Budget and Audit Committee is as follows:

"Prioritize the reinstatement of the citywide ADA coordinator position in the next budget cycle. This position would be responsible for enhancing ADA programs citywide; working with internal and external stakeholders; coordinating ADA activities and providing leadership relative to the city's commitment to a strong and effective ADA program. The ADA Coordinator would serve as the City's spokesperson on ADA issues; staff the city's Disabilities Advisory Commission and bring at least one matter in each of the Powers and Duties on an annual basis, and recommend policy and programs to the City Council and City Manager. This position is not on the current salary schedule and classification listing." - DAC 2025 Annual Report Recommendation

Staff analysis: The Americans with Disabilities Act (ADA) is broken up into five different titles. Titles I, II, and III are of particular importance to local government agencies such as the City of Sacramento. Title I covers employment, Title II covers state and local government services, and Title III covers public accommodations. The responsibility of ensuring the City's compliance with the various titles of the ADA has been divided among various staff. This includes City engineering staff currently acting as a liaison to the rest of the City for the commission. The commission believes a citywide ADA coordinator position versed in all titles of the ADA would better serve the city at large and ensure regulatory compliance. No citywide ADA coordinator has been established. Public Works Engineering Services continues to staff the DAC and coordinates the commission items on behalf of the city because most accessibility issues in the public right of way are managed by Public Works. The various city departments and divisions collectively implement and follow various titles of ADA with respect to their job duties and bring forward presentations to the DAC. Creating a citywide ADA coordinator would cost approximately \$200,000 annually for labor, benefits, and overhead expenses comparable to a program manager position.

Financial Considerations: At this time, no funding has been allocated to support the proposed recommendations. The City has not identified any financial resources to initiate or sustain the recommended actions, and implementation cannot proceed until a dedicated funding source is secured. We estimate \$200,000 per year would be needed to fund the citywide ADA coordinator position. The costs include estimated staff time needed to implement the proposed policies and programs comparable to a program manager position.

Local Business Enterprise (LBE): Not applicable.

File ID: 2026-00687

3/24/2026

City of Sacramento Disabilities Advisory Commission 2025 Annual Report and 2026 Workplan

File ID: 2026-00687

Location: Citywide

Recommendation: Receive and file.

Contact: Jesse Gothan, Supervising Engineer, (916) 808-6897, jgothan@cityofsacramento.org, Department of Engineering Services/Public Works

Presenter: None

Attachments:

1-Description/Analysis

2-2025 Annual Report and 2026 Workplan

Description/Analysis

Issue Detail: Advisory bodies of the City are required to provide an annual report and workplan for review by the Personnel and Public Employees (P&PE) Committee as outlined in the City Council Rules of Procedure, Chapter 17. The P&PE Committee shall review advisory body annual reports and give staff direction on those reports' stated projects, priorities, and recommendations. Before forwarding the report to the City Council, the Committee may request supplemental information from staff or the advisory body.

The P&PE Committee has reviewed the attached Disabilities Advisory Commission Annual Report and Workplan and passed a motion forwarding it to the City Council.

Policy Considerations: Chapter 17 of the Council Rules of Procedure outlines the Advisory Body reporting process.

Economic Impacts: Not applicable.

Environmental Considerations:

California Environmental Quality Act (CEQA): This action is not a project that is subject to CEQA because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines §15378(b)(5)).

Sustainability: Not applicable.

Commission/Committee Action: On 01/14/2026 the Disabilities Advisory Commission passed a

motion forwarding their Annual Report and Workplan to the P&PE Committee for consideration. On 2/24/2026 the P&PE Committee reviewed the Annual Report and Workplan and passed a motion forwarding it to the City Council.

Rationale for Recommendation: Annual Reports by city advisory bodies ensure they effectively incorporate their important role, voice, and work and provide thoughtful community recommendations to the City Council on a consistent basis.

Financial Considerations: Not applicable.

Local Business Enterprise (LBE): Not applicable.

Sacramento Disabilities Advisory Commission Annual Report

January 2025 through December 2025



Contents

Introduction: Establishment, Commissioners, and Staff.....	3
Purpose, Powers and Duties of Sacramento Disabilities Advisory Commission	4
Message from the Sacramento Disabilities Advisory Commission Chair	5
Our Reasons for Serving.....	6
Recommendations for 2025	12
Key Accomplishments in 2025	13
A. Project that went to construction	13
B. Annual Prospective Plan	15
C. Tim Haley Award Recipients.....	16
D. Overview of the Barden Settlement and the Prospective Plan	18
E. Citizen Request Program	18
F. Letter to Caltrans regarding Highway Safety Improvement Program	18
G. The Human Resources Department increased participation.....	19
Commission Resources Expended	19
Workplan for Upcoming Year	20
H. Workshop on Project Specific Construction Drawings Reviews	20
H. Riverside Boulevard Update	20
I. SacRT Go Guidance	20
J. Community events.....	20
K. Transition Plan Update	20
L. The Saving Our Legacy (SOL)	21

Introduction: Establishment, Commissioners, and Staff

The Sacramento Disabilities Advisory Commission was established in 2001 by ordinance 2001-0005, amended by ordinance 2024-0030, and is codified in Sacramento City Code Section 2.53.

The commission consists of eleven members who reside within the City of Sacramento, are nominated by the Personnel and Public Employees Committee mayor and councilmembers and appointed by vote of the city council. The commission's members must have an expressed interest or demonstrated history in disability issues, or knowledge or experience with disability law, such as the American with Disabilities Act, the California Fair Employment and Housing Act, and Title 24 of the California Code of Regulations.

2025 Commissioners

The following commissioners served in 2025.

- Chair Sylvia Kramer (elected January)
- Vice Chair Keith Ellis (elected January)
- Commissioner Michael Barnbaum (began March)
- Commissioner Jacqueline Dyson
- Commissioner Alexa Greenbaum
- Commissioner Maryclaire Igwegbe (began September)
- Commissioner Satveer Kaur
- Commissioner Leslie Napper (began August)
- Commissioner Ashlee Patel (began March)
- Commissioner Joseph Wilson (began March)
- Commissioner Mousumi Crowley (retired June)
- Commissioner Alice Mercer (retired June)
- Commissioner Brandy Tuzon Boyd (retired June)

Sacramento Disabilities Advisory Commission Staff

The commission is supported primarily by the following staff members.

- Paul Gale, Senior Deputy City Attorney, Office of the City Attorney
- Jesse Gothan, Supervising Engineer, Department of Public Works

Sacramento Disabilities Advisory Commission Staff Contact Information

City of Sacramento – Office of the City Clerk
915 I Street – Sacramento, CA 95814
commissions@cityofsacramento.org
(916) 808-7200

<http://commissions.cityofsacramento.org/>

Purpose, Powers and Duties of Sacramento Disabilities Advisory Commission

Purpose of the Sacramento Disabilities Advisory Commission

The commission is established for the purpose of providing advice and recommendations to the mayor and city council on strategies and policies designed to ensure and enhance the City's compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, and Title 24 of the [California Code of Regulations](#). (City Code § 2.53.020).

Powers and Duties of the Sacramento Disabilities Advisory Commission

The powers and duties of the commission shall be as follows:

- A. To advise the city council regarding compliance with federal and state disability laws. The commission shall not advise the city concerning litigation or administrative proceedings to which the city is a party.
- B. To review policies, programs and activities within the city as they affect persons with disabilities.
- C. To recommend procedures for city employees with disabilities to request and receive reasonable accommodations.
- D. To provide information, referral and technical assistance to the city in matters pertaining to disability issues.
- E. To establish a liaison with the city's ADA coordinators to assist with policies, procedures and programs as they relate to federal and state disability laws.
- F. Annually, report to and make recommendations to the city council regarding the city's compliance with state and federal disability laws and activities of the commission. (City Code § 2.53.030)

Message from the Sacramento Disabilities Advisory Commission Chair

We represent an inclusive, friendly, and welcoming public meeting space to model how our City hosts all public meetings in facilities that meet accessibility needs and requirements to provide independence and freedom to all who choose to participate.

We bring community level perspectives on the projects that the City is delivering.

We are important to the economic development of the City in that providing equitable accessibility improving access for all and increasing participation and independence.

We aim to be a unified body to effectively communicate to the City Council.

We encourage commissioner engagement in doing the business of the DAC with a focus on stakeholder contributions to the City with annual recognition of Tim Haley award nominees.

We oversee project reviews to confirm that actions, such as incorporating \$4,000,000 worth of accessibility improvements in projects like the Franklin Boulevard Complete Street and the Ninos Parkway are taken.

We continue to advocate for making it easier to comment on City items at all City Board and Commission meetings.

We continue partnering with the City of Sacramento to foster an inclusive workplace where individuals with disabilities - both visible and non-visible - are encouraged to apply and thrive.

We remain committed to advocating on behalf of our community, ensuring that all stakeholder perspectives are represented as we collaborate with the City to expand access for all.

Our Reasons for Serving

Chair Sylvia Kramer 2025 Chair



I am a Sacramento local who enjoys volunteering at our local railroad museum. I also volunteered with an online radio station that is very inclusive with DJs of many different abilities. I have Hypochondroplasia Dwarfism, but it doesn't stop me from trying my best. I joined the DAC in hopes of building an inclusive and fair environment for people with disabilities to thrive in. (Elected Chair January 2025)

Vice Chair Keith Ellis 2025 Vice Chair



Civic engagement and involvement is a vital part of democracy, and I am honored to serve the city and our state. Like so many who live in Sacramento, I have a disability—I am legally blind, but I don't let it limit me; I draw strength from my disability. I am a guide dog handler, and I believe highly trained service animals are a way of overcoming disability. I serve California as a Procurement Analyst for the California Department of Rehabilitation, where I assist the State in ensuring Californians with disabilities can be gainfully employed and contribute to the vibrancy of our State. Prior to my state service, I worked for over 9-years for the Los Rios Community College District in disability services ensuring equal access to education. I am an advocate for accessibility and inclusion; we can't have one without the other. Together we can envision and ensure a more inclusive and accessible Sacramento for us all. (Elected Vice Chair January 2025)

Commissioner Michael Barnbaum



My name is Michael Barnbaum. I was motivated to serve on the Sacramento City Disabilities Advisory Commission after working for “Dr. Flojaune Cofer for Sacramento Mayor 2024.” “Dr. Flo” as she is most commonly known by people throughout Sacramento is an inspiring person to me. When the 2024 mayoral results were official, she encouraged everyone on her 2024 campaign staff to run for a city board and/or commission. I submitted four applications, and after long consultation with both Dr. Flo and newly elected Councilmember Roger Dickinson, it was in the best interest of all involved to get me to serve on the Disabilities Advisory Commission. I have 20+years under my belt working for a regional nonprofit that has a mission to provide jobs to people with disabilities. After leaving them in May 2021, I found my passion in work and now I am a full time employee in the public transportation service industry. Calendar Year 2026 marks my fifth year as a public transportation professional. Both Dr. Flojaune Cofer and Councilmember Roger Dickinson both agree that serving on the Sacramento

City Disabilities Advisory Commission perfectly aligns working with people with disabilities and simultaneously addressing their transportation and mobility needs throughout the Capital City. For all that I have mentioned, I am proud to serve on the Sacramento City Disabilities Advisory Commission since January 2025.

Commissioner Jacqueline Dyson



I serve on the Sacramento City Disabilities Advisory Commission because accessibility is a matter of personal significance, not simply an abstract concept. My family and I have navigated barriers to transportation, services, and public spaces, and I’ve seen how policy and design can either open doors or shut people out. On this board, I’m focused on turning lived experience into practical change: improving access across programs and infrastructure, advancing inclusive policies , and making sure every resident can participate with dignity, independence, and joy.

Commissioner Alexa Greenbaum



Our disabilities do not define us, nor do they disqualify us from being equal members of society. As a Sacramento native, I serve to ensure the inclusion of the disabled community in all facets of public life. To achieve a fully inclusive and engaged society truly representative of our melting pot, it is essential that the City actively remove barriers preventing people with disabilities from participating and enjoying access to all opportunities Sacramento has to offer. I am honored to be a part of this mission, critical to promoting self-empowerment in the disabled community as well as fostering acceptance and compassion from all citizens.

Commissioner Satveer Kaur



As a passionate advocate for individuals with disabilities and their families, I bring both lived experience and a deep commitment to equity and inclusion. My personal journey has illuminated the systemic barriers many of us face—and strengthened my resolve to ensure our voices are not only heard, but valued in policy-making. Serving on this commission empowers me to champion access to essential resources, inclusive services, and meaningful support for a community that is too often overlooked. I believe that by sharing our stories and building collaborative partnerships, we can foster a more inclusive Sacramento—where every individual has the opportunity to thrive with dignity and purpose.

Commissioner Ashlee Patel



As an educator and education administrator with over 20 years of experience supporting children in inclusive educational settings, I have dedicated my career to advancing access and equity for students across school campuses and general education classrooms. My work has been guided by the principles of Universal Design, ensuring learning environments are inclusive, supportive, and welcoming to all learners—where everyone truly feels that all are welcome.

I joined the Disabilities Advisory Commission to extend this experience beyond the classroom and contribute my knowledge and perspective to the broader Sacramento community. I am grateful for the opportunity to advocate for accessibility and inclusion for all residents, and to help make Sacramento a more equitable and inclusive city for everyone.

Retired Former Chair Mousumi Crowley



Quality of life is very subjective. It is as varied as one's life experience. For me, this means building relationships where I live. My family has faced hardships in navigating life with disability. It is scary, desperate, and exhausting. The dialogue to speak openly about disability as a Commissioner has grown my family's collective life experience. We have experienced patience, respect, compassion, selflessness and most importantly pride in who we are. I hope my small role in public service helps you feel valued in how you experience life in Sacramento. I am glad you are here. Retired June of 2025.

Retired Commissioner Alice Mercer



I am a public school teacher, mom, wife, caregiver, knitter and crocheter. Like a ninja, I'm full of surprises. It's my honor to serve and bring my experience as a caregiver, educator, and organizer for this community, because you never know when you'll have a disability and we're all worthy of dignity and access. Retired June of 2025.

Retired Commissioner Brandy Tuzon Boyd



As the parent of a young adult with 22q11.2 Deletion Syndrome and Autism, I serve on the Disabilities Advisory Commission as an advocate for inclusion. An estimated 1 in 4 people identify as having an observable or non-observable disability. This commission strives to ensure that all city programs, policies, and projects are accessible to everyone in our community. Retired June of 2025.

Commissioner Joseph Wilson



Joseph was born February 3 1990, the same year as the signing of the ADA. Diagnosed with neuromuscular disability called Duchenne Muscular Dystrophy he Joseph completed his bachelor's degree in communication studies from California State University Sacramento in 2016. He currently works full-time as a Systems Change Advocate for Resources for Independent Living, a nonprofit independent living center, fighting for the rights and representation of people with disabilities. Joseph lives independently in his own home and is staffed 24 hours a day with a Medicaid funded consumer directed care program. His mission is to make sure those with Duchenne and similar disabilities can live and thrive independently wherever they choose. He's an avid reader of all things Sci-Fi, loves to write, enjoys causing trouble with other advocates, and proud to be a person with a disability.

Recommendations for 2025

2025 Recommendation 1 - Prioritize the reinstatement of the citywide ADA coordinator position in the next budget cycle. This position would be responsible for enhancing ADA programs citywide; working with internal and external stakeholders; coordinating ADA activities and providing leadership relative to the city's commitment to a strong and effective ADA program. The ADA Coordinator would serve as the City's spokesperson on ADA issues; staff the city's Disabilities Advisory Commission and bring at least one matter in each of the Powers and Duties on an annual basis, and recommend policy and programs to the City Council and City Manager. This position is not on the current salary schedule and classification listing."

Status: No citywide ADA coordinator position has been established. This has been carried forward as a 2025 Recommendation from past reports. It is the will of the commission that this happens. The federal Americans with Disabilities Act (ADA) is broken up into five different sections, which are called titles. Titles I, II, and III are of particular importance to local government agencies such as the City of Sacramento. Title I covers employment, Title II covers state and local government services, and Title III covers public accommodations. The responsibility of ensuring the City's compliance with the various titles of the ADA has been divided among various staff City-wide. This includes City engineering staff currently acting as a liaison to the rest of the City for the commission. The commission believes a citywide ADA coordinator position versed in all titles of the ADA would better serve the city at large and ensure regulatory compliance.

2025 Recommendation 2 The Commission recommends that commission meetings allow for speaker slips to be submitted electronically.

Status: Speaker slips are currently submitted in person and in writing. Staff is available to assist commenters as needed during public meetings.

Key Accomplishments in 2025

This report will cover the period since the last report, January 2025 through December 2025.

A. Project that went to construction

The extension of the Ninos Parkway trail constructed a standard Class I trail, with 12' wide pavement (six-foot lanes each direction) and 2' wide graded shoulders. The trail meanders through the existing power line easement, maintaining the required clearance from the electrical towers, staying at or just above existing ground grade. ADA grades are maintained, limiting longitudinal slopes to less than 5%. A new crosswalk and pedestrian traffic signal are installed at the intersection of the Ninos Parkway Trail and San Juan Road.



Two streetlights were installed at the pedestrian traffic signal crossing.

Figure 1 Picture of completed signalized crosswalk improvements



Figure 2 Picture of completed trail improvements Ninos Parkway was reviewed by the DAC January 2024



Figure 3 Picture of Auburn Boulevard at Winding Way bridge replacement with accessibility improvements at intersection.

The purpose of the Auburn Boulevard Bridge replacement project was to provide a new structure that is consistent with current design standards for roadway geometry, accessibility, and structural integrity, to increase hydraulic capacity, and update the Auburn Boulevard and Winding Way intersection to enhance pedestrian safety and improve the existing intersections operations. This project was a partnership with the County and included installation of new accessible curb ramps, signals with APS, and sidewalk and roadway slopes that meet accessibility standards.



Figure 4 Franklin Boulevard Complete Streets includes \$4,000,000 of accessibility improvements. This image shows the amount of sidewalk concrete improvements being placed along the corridor.

The City of Sacramento worked with the community to develop a plan to enhance Franklin Boulevard with traffic calming, accessibility and bicycle facility improvements, designated on-street parking where appropriate and feasible, greater street tree canopy, and more landscaping as a

buffer between vehicles and pedestrians. To meet these objectives, the project reduced the number of through travel lanes from five lanes to three lanes. The lane reduction created the space required to accommodate a corridor configuration that will serve the needs of the community through the development of a complete street that meets accessibility standards.

B. Annual Prospective Plan

The Prospective Plan summarizes the estimated amount the various city programs and projects will expend in accessibility improvements in the public right-of-way, not the overall project cost. This year’s prospective plan FY 2025/26 noted six projects with accessibility improvements estimated at \$6,989,000 all of which are in construction or are substantially complete.

Accessibility features within fiscal year 2025/26 projects

Project	Estimated ADA features
Fong Ranch Road Pedestrian Crossing	\$113,000
Pedestrian Crossing Enhancements 2025	\$796,000
Auburn Boulevard Bridge Replacement	\$439,000
Franklin Boulevard Complete Street Phases I & 2	\$4,000,000
Jackrabbit Trail Crossing	\$700,000
Vision Zero School Safety	\$439,000
Total	\$6,487,000

The FY 2026/27 Prospective Plan, anticipates that the following projects will complete construction of accessibility improvements in the next fiscal year:

- Broadway Vision Zero – curb ramps, crosswalks, and signalized crossing
- Pedestrian Crossing at R Street and 29th / 30th Streets – curb ramps, crosswalks, and signalized crossing
- Traffic Signal Safety – curb ramps, crosswalks, and signalized crossing
- Broadway Complete Street Phase 3 – sidewalk, curb ramps, crosswalks, and flashing beacons

The FY 2025/26 Prospective Plan proposes to expend \$10,334,000 on several program areas.

Program Area	Estimate
Curb Ramps, Detectable Warning Tiles, and Sidewalk	\$2,291,000
Citizen Requests	\$300,000
Audible Signals Phase 2	\$1,256,000
Accessibility Features within Other Capital Improvements Projects	\$6,487,000
Total Estimated Cost	\$10,334,000

C. Tim Haley Award Recipients

The Disabilities Advisory Commission recognized 16 community members for their significant contributions to Sacramento in going above and beyond to assist those with disabilities by recognizing them with the annual Tim Haley were presented at the 2024 May, June, and August meetings.

<i>Valene Byrd</i>	<i>Mariuel Camsura</i>	<i>Randy Camasura</i>
<i>Bridget Barsetti</i>	<i>Barbara Stirling</i>	<i>Pete Stirling</i>
<i>Barbara Altis</i>	<i>Patricia Dabrowski</i>	<i>Monica Serrano</i>
<i>Monique Jenkins</i>	<i>John Crowley</i>	<i>Deputy Sheriff Catherine Bakarich</i>
<i>Judge Andi Mudryk</i>	<i>Dr. Flojaune Cofer</i>	<i>Danielle Christy</i>
<i>Teresa O' Brien</i>		



D. Overview of the Barden Settlement and the Prospective Plan

Details: As part of the Annual Prospective plan, staff will provide the background and brief overview of the Barden Settlement.

Status Update: The City Attorney's office provided a summary and overview of the Barden Settlement as part of the presentation for the Prospective Plan at the February 5, 2025 meeting.

E. Citizen Request Program

Details: Presentation regarding the Citizen request program. The presentation would include how the program operates and some examples of past and future projects. Upgrading, retrofitting, construction, and/or reconstruction of curb ramps, crosswalks, audible pedestrian signals, and/or other elements within the public rights-of-way.

Status Update: The ADA Citizen Request program was presented to the DAC on March 5, 2025. Kelli Lacy, assistant engineer and program manager, presented the overview of the program. The program was well received and the commission offered ideas and suggestions. This item will comeback as a standing report out item in 2026.

F. Letter to Caltrans regarding Highway Safety Improvement Program

Details: The Highway Safety Improvement Program currently awards projects based on a cost per benefit. The concrete work typically associated with accessibility improvements often places projects that include accessibility improvements at a lower cost benefit and therefore removes the project from being competitive for HSIP funds. This requires Public Works to identify other funds for the accessibility improvements leading to delays to project delivery. The DAC would work with staff to write a letter to the Caltrans regarding improving the ability of HSIP to fund accessibility improvements necessary for crosswalks. Cost: Staff time related to report and presentation.

Status Update: The proposed letter to HSIP was presented at the August, 2025 meeting. The letter was discussed with some revisions made before being approved. The letter was signed by Chair Kramer and forwarded to the Caltrans. The Caltrans technical advisory committee for the Highway Safety Improvement Program reviewed the recommendation and Caltrans provided a response confirming the eligibility of accessible pedestrian signals or APS for HSIP funding. The letter is included in the appendix to this report.

G. The Human Resources Department increased participation.

Details: The ADA & Leaves Administration Office bring a staff report presentation to the commission regarding employee reasonable accommodations and other activities.

Cost: Staff time related to report and presentation.

Status Update: Kathryn Bandy presented an update regarding the City’s reasonable accommodations process to the DAC at the August 6 meeting. This will also become a reoccurring presentation to the DAC on an annual basis.

Commission Resources Expended

	Meetings	Hours	Rate	Total
* Staff report creation and review - department staff (1 hour per report, typically 3 reports)	10	3	\$ 117	\$ 3,510
Staff report review - city attorney staff	10	1	\$ 216	\$ 2,160
Staff Commission Annual Report Preparation	3	24	\$ 117	\$ 8,424
Agenda review, preparation, and publishing - city clerk	10	10	\$ 35	\$ 3,500
Meeting presentation preparation	10	2	\$ 117	\$ 2,340
Meeting attendance - department staff	10	4	\$ 117	\$ 4,680
Meeting attendance - city attorney staff	10	2	\$ 216	\$ 4,320
Meeting attendance - city clerk staff	10	4	\$ 58	\$ 2,320
Meeting attendance - IT Staff	10	4	\$ 53	\$ 2,120
Meeting attendance - building security	10	4	\$ 33	\$ 1,320
Post meeting tasks: minutes, legislative document processing, attendance tracking	10	5	\$ 35	\$ 1,750
Commissioner stipends (12 Commissioners in 2025)	10	5	\$ 50	\$ 2,500
Parking Vouchers	10	12	\$ 6	\$ 720
Total Commission Cost				\$ 39,664
Notes: * Staff attendance, and presentation costs associated with discussion items are paid for by the department and the effort or item being presented apart from commission resources.				

Resources expended for Tim Haley Awards and supplies for DAC meetings are included in the overhead budget for the Clerk’s office. Any overages are paid for from Engineering Services operating budget.

Workplan for Upcoming Year

These items are being considered for 2025 DAC meeting agendas. These items would appear along with typical project reviews.

H. Workshop on Project Specific Construction Drawings Reviews

Details: Presentation regarding best practices for reviewing projects. Identifying issues in the ROW and issues for accessibility. Examples could include, curb ramps, cross slopes, utility pole barriers, and other items.

Cost: Staff time related to report and presentation.

H. Riverside Boulevard Update

Details: Status update on crossings or other safety related improvements along Riverside Boulevard in the Pocket Greenhaven neighborhood particularly at the intersection of Lelandhaven Way.

Cost: Staff time related to write report and commission presentation.

I. SacRT Go Guidance

Details: Collaborate with SacRT Go to guide paratransit drivers on dropping off and pick up passengers closer to accessible entrances at City Hall and the County Administrative building downtown and schools.

Cost: Contact SacRT and request better drop-off location information. This may be done through a letter from the commission to the appropriate staff at SacRT or other communication.

J. Community events

Details: Review the process for permitting special events in the city and reviewing for accessibility.

Status Update: This item was presented to the DAC on June 4 and August 6. Judy Matsui-Drury, Supervising Engineer, provided information regarding best practices for accessibility at special events as well as solicited feedback and advice from the DAC for other recommended resources to consider. Judy had performed some outreach and engagement to special event organizers in the City to develop an initial approach for improved accessibility guidance in the public right-of-way as part of the event permitting process. The City received feedback from the DAC at the meetings, and continues to develop materials for common use cases and easy to follow guidance given the variable conditions at special events throughout the City.

K. Transition Plan Update

Details: The Department of Public Works is in the process of updating the FHWA mandated Self Evaluation and Transition Plan for the Public Right-of-Way (PROW). The Self Evaluation examines the existing condition of the PROW and assesses barriers to

accessible travel which create inequity for persons with disabilities. The Transition Plan identifies means, methods, and schedule for remediation of these barriers. The Transition Plan also specifies asset management procedures for tracking and documenting the barrier removal implemented by routine maintenance efforts, private development projects, and Capital Improvement Projects. Through this effort, the City has implemented a policy to provide audible signals (APS) with every new and modified traffic signal project moving forward. As an ongoing part of this discussion the DAC may consider further recommendations for maintenance of audible signals (APS). To this end, the Transition Plan has prescribed a GIS based asset management procedure to document the presence (or lack) of APS at every signal in the City so barriers to accessible travel can be quickly identified and remediated as projects are implemented. Similar asset management procedures will be implemented to track sidewalk and curb ramp reconstruction.

Status Update: The ADA transition plan was presented to the DAC on May 7, 2025. ADA Transition plan was approved at City Council on July 1st 2025. The GIS capabilities are still being finalized. The GIS ramp repository is in place and users in Public Works may enter ramp upgrades occurring between development, maintenance and CIP projects.

Staff is working with City IT to finalize the GIS modules for tracking APS upgrades and sidewalk reconstruction limits. There have been recent meetings to coordinate these efforts and we hope to roll it out to staff in early 2026.

L. The Saving Our Legacy (SOL)

The Saving Our Legacy (SOL) program focuses on eliminating tobacco use and protecting health in multi-unit housing, particularly for African American communities and populations disproportionately affected by secondhand smoke. It aligns with the Disability Advisory Commission's mission by addressing the impact of smoking on residents with disabilities and chronic health conditions. SOL seeks to present to the commission to highlight their work, the effects of smoking on people with disabilities, and ways the commission can support their efforts within Sacramento.

Status Update: Staff has reached out to SOL to determine which meeting in 2026 they may attend.

Thank you!



Picture taken after the approval of the 2024 DAC Annual Report

Disabilities Advisory Commission
CITY of SACRAMENTO

October 8, 2025


To the California Local Highway Safety Improvement Program Advisory Committee:

The Sacramento Disabilities Advisory Commission is frequently invited to provide input on City projects funded through the Highway Safety Improvement Program. As our understanding of the program has grown, so has our appreciation for Caltrans' investment in these vital safety improvements that benefit our community.

Accessible Pedestrian Signals (APS) significantly enhance safety for pedestrians who are blind or have low vision, are deaf or hard of hearing, or have cognitive disabilities. These systems provide essential non-visual information—such as audible tones, speech messages, or vibrating surfaces—to help individuals cross streets safely. Whenever possible, APS systems should also provide verbal messages in both English and Spanish to ensure accessibility for members of our Spanish-speaking community. Without APS, people with disabilities, including those with visual, hearing, or cognitive disabilities, may not have equal access to signal information, making intersections more difficult and potentially hazardous to navigate. Upgrading pedestrian crossings that lack APS features is a relatively low-cost improvement that greatly increases safety for some of the most vulnerable members of our community.

The Disability Advisory Committee encourages Caltrans to consider formally recognizing Accessible Pedestrian Signal enhancements as an approved safety countermeasure in future editions of the *Local Roadway Safety Manual*. We truly appreciate your time and consideration of this request.

Sincerely,


Sylvia Kramer (Oct 15, 2025 03:45:15 PDT)
Chair Sylvia Kramer

On behalf of the members of the Sacramento Disabilities Advisory Commission