
File ID: 2026-00343

3/3/2026

[Contract Amendment] No. 1: Irrigation Supplies for Park Operations

File ID: 2026-00343

Location: Citywide

Recommendation: Pass a **Motion:** 1) authorizing the City Manager or designee to execute Contract Amendment No. 1 to City Agreement No. PRC003926 with Heritage Landscape Supply, Inc for irrigation supplies increasing the total not-to-exceed amount to \$360,000 over the three-year term; and 2) resetting the City Manager’s or designee’s authority to execute contract amendments.

Contact: Shawn C. Aylesworth, Park Maintenance Manager, (916) 808-4070, scaylesworth@cityofsacramento.org, Youth, Parks, and Community Enrichment Department

Presenter: None

Attachments:

1-Description/Analysis

2-Contract Amendment No. 1

Description/Analysis

Issue Detail: The Department of Youth, Parks, & Community Enrichment (YPCE) has a need to purchase a variety of irrigation supplies required to operate, repair, and maintain over 3,000 acres of city parks, dog parks, and sports fields within parks throughout the City of Sacramento.

YPCE staff requests a \$160,000 increase to the current agreement to continue purchasing irrigation supplies for city parks. This funding is essential to maintain healthy turf, plants, and trees throughout the park system. The acquisition of irrigation equipment and replacement parts ensures that irrigation systems operate efficiently, supporting the sustainability and vitality of landscaped areas.

Policy Considerations: The recommendations in this report are in accordance with the provisions of the City Code Chapter 3.56 related to the purchase of services and supplies.

Economic Impacts: None.

Environmental Considerations: California Environmental Quality Act (CEQA): Landscape

maintenance in City parks is exempt from environmental review under CEQA Guidelines section 15301(h), which exempts the maintenance of existing landscaping.

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: On May 15, 2025, the Maintenance Services Division of the Department of Public Works released RFB No. B25151681043 to purchase irrigation parts and components. Staff received two proposals. The lowest responsive and responsible bidder was determined to be Heritage Landscape Supply, Inc.

Financial Considerations: The three-year contract for the period beginning January 1, 2026, had a not-to-exceed amount of \$200,000. The proposed Contract Amendment No. 1 in the amount of \$160,000 would increase the agreement's not-to-exceed amount to \$360,000.

Sufficient funding is available in YPCE's proposed operating budget for the Fiscal Year 2026/27 services (subject to Council approval). Any further extensions of this contract are subject to sufficient funding in the applicable fiscal year's budget.

Local Business Enterprise (LBE): Heritage Landscape Supply, Inc is a certified LBE.

CONTRACT #: PRC003926
CONTRACT NAME: Irrigation Supplies for Park Operations
AGREEMENT TERM: Two Years and Six Months (1/1/26 through 6/30/28)
AUTHORIZED RENEWALS: None
DEPARTMENT/DIVISION: YPCE/Park Maintenance

PROJECT: N/A
NOT-TO-EXCEED AMOUNT: \$360,000
SOLICITATION: B25151681043 (Public Works)
LBE (Y/N): Y
COUNCIL FILE ID: 2026-00343

CITY OF SACRAMENTO

**CONTRACT AMENDMENT
CHANGE IN NOT-TO-EXCEED AMOUNT**

The City of Sacramento (“City”) and **Heritage Landscape Supply Group, Inc** (“Contractor”), as parties to that certain contract designated as Contract Number **PRC003926**, including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the “Contract”), hereby execute this **Amendment No. 1** to the Contract to amend its terms as follows:

1. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor’s fees and expenses is **increased** by \$160,000, and the Contract’s maximum not-to-exceed amount is amended as follows:

Contract’s original not-to-exceed amount:	<u>\$ 200,000</u>
Net change by previous amendments:	<u>\$ 0</u>
Not-to-exceed amount prior to this amendment:	<u>\$ 200,000</u>
Increase by this amendment:	<u>\$ 160,000</u>
New not-to exceed amount including all amendments:	<u>\$ 360,000</u>

2. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.
3. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

[SIGNATURES ON FOLLOWING PAGE]