

File ID: 2026-00794

4/28/2026

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**[Contract Amendment] Source Water Protection Regulatory Support Services Fiscal Years (FY) 2026/27, 2027/28, and 2028/29**

File ID: 2026-00794

**Location:** Citywide

**Recommendation:** Pass a **Motion:** 1) authorizing the City Manager or designee to execute Contract Amendment No. 2 to City Contract No. 2024-0951 Professional Services Agreement with Starr Consulting to continue providing consultation services for Fiscal Year (FY) 2026/27, FY2027/28, and FY2028/29 for source water protection regulatory support for an amount not to exceed \$710,000, bringing the agreement's total not-to-exceed amount to \$1,165,000 and extend the agreement through June 17, 2029; and 2) resetting the City Manager's or designee's authority to issue contract amendments for the Agreement.

**Contact:** Karen Newton, Project Manager, (916) 808-1449, [knewton@cityofsacramento.org](mailto:knewton@cityofsacramento.org); Sherill Huun, Engineering & Water Resources Division Manager, (916) 808-1455, [shuun@cityofsacramento.org](mailto:shuun@cityofsacramento.org); Dalia Fadl, Director, (916) 808-3765, [dfadl@cityofsacramento.org](mailto:dfadl@cityofsacramento.org); Department of Utilities

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-Contract Amendment

**Description/Analysis**

**Issue Detail:** Staff recommends City Council approve a contract amendment with Starr Consulting to continue providing expert support on various subjects including several regional projects in partnership with other water utilities. The project goals are to protect the Lower American River and Sacramento River drinking water source quality for the City and its partners. The proposed contract amendment includes source water protection consultation services for expert support tracking special topics, collecting and evaluating data/information, preparing technical memoranda and reports, assisting in networking with and gathering information from other stakeholders in the watershed, preparing comment letters, and conducting meetings.

**Policy Considerations:** City Council approval is required for contract amendments of \$250,000 or more per City Code 3,04.020.

**Economic Impacts:** None.

**Environmental Considerations:** The proposed activity is not a project pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378(b) (2 and 5). The activities described in this report include a Professional Services Agreement for consultant services that are continuing administrative activities that will not result in direct or indirect physical changes in the environment. This activity is not subject to CEQA pursuant to CEQA Guidelines Section 15060(c)(3).

**Sustainability:** Conducting the Lower American River and Sacramento River source water protection work is consistent with the City's 2040 General Plan Policies and Programs by supporting the policy to "continue ongoing Sacramento and American River source water protection efforts based on watershed sanitary survey recommendations, in partnership with private watershed organizations and local, State, and federal agencies." (Goal ERC-1.2)

**Commission/Committee Action:** Not applicable.

**Rationale for Recommendation:** On March 26, 2024, a Request for Qualifications (RFQ) (Q24141311031) was advertised and issued on PlanetBids for Source Water Protection Consultation Services for two subject areas: Subject Area 1 Sacramento River and Lower American River Source Water Protection Efforts and Subject Area 2 Pesticides Advisor. On April 18, 2024, one Statement of Qualifications (SOQ) was received for Subject Area 1 from Starr Consulting. Staff reviewed the SOQ and based on Starr Consulting's knowledge, expertise, and experience; Starr Consulting was selected to provide the requested services.

**Financial Considerations:** The proposed contract amendment is for an amount not to exceed \$710,000, bringing the agreement's total not-to-exceed amount to \$1,165,000. The proposed contract amendment pertains to work that will be performed in relation to three distinct programs: the Sacramento River Source Water Protection program (I14520300), the American River Source Water Protection program (I14520400), and the Water Quality Incident Response Plan (Operating Budget 14001371). A portion of the source water program work will be shared with other participating water utilities according to cost-sharing Memorandums of Understanding (City Agreement No. 2022-0963 and City Agreement No. 2024-1288) for the American River and Sacramento River Source Water Protection Programs. These MOUs specify a not-to-exceed annual budgets of \$30,000 for the American River per partner and \$32,000 for the Sacramento River per partner. In addition, each fiscal year, the participating partners sign a letter agreement for the annual partner financial commitment which is based on the table below.

The following table summarizes source water protection projected costs for the City and cost share partners, as well as City-only costs for updates to the Water Quality Incident Response Plan:

	<b>FY2026/27</b>	<b>FY2027/28</b>	<b>FY2028/29</b>	<b>3-year Total</b>
Carmichael Water District	\$8,000	\$8,770	\$9,040	\$25,810
City of Sacramento	\$168,300	\$173,620	\$178,430	\$520,350
City of West Sacramento	\$12,300	\$13,190	\$13,540	\$39,030
East Bay Municipal Utilities District	\$5,800	\$6,510	\$6,670	\$18,980
Sacramento County Water Agency	\$22,300	\$23,460	\$24,110	\$69,870
Woodland-Davis Clean Water Agency	\$11,300	\$12,170	\$12,490	\$35,960
<b>Total</b>	<b>\$228,000</b>	<b>\$237,720</b>	<b>\$244,280</b>	<b>\$710,000</b>

There is sufficient funding in the Sacramento River Source Water Program (I14520300), the American River Source Water Program (I14520400) and the proposed FY2026/27 Department of Utilities (DOU) Operating Budget. The table below shows projected costs for each project and the proposed FY2026/27 operating budget.

Project	Fund	Project / Operating	FY2026/27
Sacramento River Source Water Protection Project	6005	I14520300	\$83,300
Sacramento River Source Water Protection Partner Reimbursable Portion	6205	I14520300	\$35,700
American River Source Water Protection Project	6005	I14520400	\$75,000
American River Source Water Protection Partner Reimbursable Portion	6205	I14520400	\$24,000

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City's Water Quality Incident Response Plan Update	6005	14001371	\$10,000
Total			\$228,000

Funding for future fiscal years shall be subject to funding availability in the adopted budgets for the applicable fiscal year.

There are no General Funds allocated or planned for this project.

**Local Business Enterprise (LBE):** Starr Consulting is not an LBE, but has partnered with an LBE, Rincon Consultants, Inc., for this contract to meet the minimum LBE participation requirement. Rincon will provide environmental consulting services on various tasks.

**Background:** The City has three water sources for its municipal supply: the American River, the Sacramento River, and groundwater. The City partners with the following water utilities to implement proactive source water protection programs to help protect the quality of their Sacramento and Lower American River water supplies: City of West Sacramento, Sacramento County Water Agency, East Bay Municipal Utility District, Woodland-Davis Clean Water Agency, and Carmichael Water District. City staff manages these programs with participation from other water utilities on the Sacramento and Lower American Rivers. Through these programs, the water utilities are involved as stakeholders in the Sacramento River watershed on various issues related to source water quality. The programs also include conducting or supporting activities to reduce the risk of potential pollutants to the water supply. Expert support is utilized to conduct this work, and much of the work is cost-shared with the partner agencies. Partnering with other local water agencies for some of this work provides efficiency and a regional approach to protecting Lower American River and Sacramento River drinking water quality. Through this contract, the City manages follow-up activities to the American River and Sacramento River Watershed Sanitary Surveys and expert support for protection of the City's American River and Sacramento River source water quality. The American River Watershed Sanitary Survey was completed in 2023 and the Sacramento River Watershed Sanitary Survey was completed in 2025. The Watershed Sanitary Surveys are required to be completed every 5 years and submitted to the State of California's Division of Drinking Water. These source water protection program activities are based on recommendations that come from completed surveys.

# Contract Routing Sheet

Payment / Performance Bond Only

### General Routing Information

Department: Utilities Department

Contract Coordinator: Jamie McKinley Email: jmckinley@cityofsacramento.org

Effective Date: \_\_\_\_\_ Expiration Date: 6/17/2029

Grant/Project Name: Source Water Protection Regulatory Support Services

Other Party: Starr Consulting

Original Not to Exceed Amount: \$450,000

Assessor's Parcel Number(s): \_\_\_\_\_

Project Number: I14520300, I14520400, 14001371 Bid/RFP/RFP#: Q24141311031

### Supplements/Addendums/Change Orders

Adjusted Amount of this Change (+/-): \$710,000 New Not to Exceed Amount: \$1,165,000

Change In Scope: Yes

Original Contract Number: 2024-0951 Supplement Number: 02

### Council Approval

Original Meeting Date: 6/5/24 Council File ID: 2024-01236

Supplement Meeting Date: 4/28/26 Council File ID: 2026-00794

### Processing Information

- Clerk's Office to Mail for Recording
- Return to Dept for Other Party Signature
- Real Estate
- Return to Dept for Recording
- Construction Related
- Additional Originals Attached – Return to Dept.

Add notes/instructions, including any other contract or council file ID numbers related to this agreement:

**Signing Authority** - Department Directors up to \$100K; \$100K -\$250K City Manager or Assistant City Manager; \$250K+ Council Approval & Council Appointee or designee.

### Department Review and Routing

AB 339 Review Confirmation (if needed) Karen M. Newton Apr 16, 2026

Sign Construction Mgmt: [Signature] Apr 16, 2026

Sign Supervisor: Lisa Moretti Apr 20, 2026

Sign Division Manager: \_\_\_\_\_

Sign Fiscal: [Signature] Apr 16, 2026 O&M: David Herrmann Apr 20, 2026

Sign Director of Utilities: \_\_\_\_\_

CONTRACT #: 2024-0951  
AMENDMENT #: 2  
CONTRACT NAME: Source Water Protection Regulatory Support Services  
NOT TO EXCEED AMOUNT (INCLUDING SUPPLEMENTS): \$1,165,000

DATE: 3/19/2026  
PROJECT: 14520300, 14520400, 14001371  
SOLICITATION: Q24121311031  
MOTION / DATE OR FILE ID: 2024-0193/6-5-2024

CITY OF SACRAMENTO

**CONTRACT AMENDMENT  
CHANGE IN SCOPE AND NOT-TO-EXCEED AMOUNT**

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The City of Sacramento (“City”) and Starr Consulting (“Contractor”), as parties to that certain contract designated as Contract Number 2024-0951, including any and all prior amendments modifying the contract (the contract and all amendments are hereafter collectively referred to as the “Contract”), hereby amend the Contract as follows:

1. The scope set forth in Exhibit A of the Contract is amended as follows:

**Attachment 3 to Exhibit A and Attachment 3 to Exhibit B, attached hereto and incorporated herein, is added to updated scope of services and budget. Time of performance extended through June 17, 2029.**

2. The maximum not-to-exceed amount that is specified in the Contract for payment of Contractor’s fees and expenses is **increased** by \$710,000, and the Contract’s maximum not-to-exceed amount is amended as follows:

Contract’s original not-to-exceed amount:	\$450,000
Net change by previous amendments:	\$5,000
Not-to-exceed amount prior to this amendment:	\$455,000
<b>Increase</b> by this amendment:	\$710,000
New not-to exceed amount including all amendments:	\$1,165,000

3. Contractor agrees that the amount specified in section 2 above shall fully compensate Contractor under the Contract, as modified by this amendment, including any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, and costs associated with any changes and/or delays in schedules or in the delivery of other services by Contractor.
4. Contractor warrants and represents that the person or persons executing this contract amendment on behalf of Contractor is duly authorized by Contractor to sign this amendment and bind Contractor to the terms hereof.
5. Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform as required under the Contract, as modified by this amendment.

**[SIGNATURES ON FOLLOWING PAGE]**

**SUPPLEMENTAL CONTRACT**

**Approval Recommended By:**

*Karen M. Newton*

Apr 16, 2026

\_\_\_\_\_  
Project Manager

**Approved As To Form By:**

\_\_\_\_\_  
City Attorney

**Approved By:**

*Bonny Starr*

Bonny Starr (Apr 20, 2026 13:10:22 PDT)

Apr 20, 2026

\_\_\_\_\_  
Contractor

**Approved By:**

\_\_\_\_\_  
Ryan Moore, Assistant City Manager  
City of Sacramento

**Attested To By:**

\_\_\_\_\_  
City Clerk

**Attachment 3 to Exhibit A  
Scope of Work**

**Starr Consulting  
FY 2026/27, 2027/28, and 2028/29**

Task 1a – Lower American River Voluntary Spill Notification Program (I14520400)

Work to include various activities and updates for the Lower American River Voluntary Spill Notification Program. This includes planning and implementing a presentation and tabletop exercise for participating water utilities, a dry run of the spill notification program, an annual review of program including notifications received, and potential investigations of additional notifications from regional entities. This task also includes preparing confirmation emails and letters as needed to discharge and emergency response contacts, updating of the Lower American River Water Utilities voluntary spill notification phone tree, and conducting outreach to selected dischargers. Work also includes on-call services for follow-up to watershed spills, participating in coordination meetings with emergency response agencies, potentially meeting with Division of Drinking Water (DDW) and California Office of Emergency Services (OES) to coordinate on the program, and potentially providing technical support regarding coordination with National Oceanic and Atmospheric Administration (NOAA) River Forecast Center or other resources on River travel time if of mutual benefit to partners; the work cost shared by the City of Sacramento, City of West Sacramento, Carmichael Water District, Sacramento County Water Agency, and East Bay Municipal Utility District (EBMUD). Services to be provided as schedule and resources allow, upon direction of City project manager.

Task 1b – Sacramento River Voluntary Spill Notification Program (I14520300)

Work to include various activities and updates for the Sacramento River Voluntary Spill Notification Program. This includes planning and implementing a presentation and tabletop exercise for participating water utilities, a dry run of the spill notification program, an annual review of program including notifications received, and potential investigations of additional notifications from regional entities. This task also includes preparing confirmation emails and letters as needed to discharge and emergency response contacts, updating of the Sacramento River Water Utilities voluntary spill notification phone tree, and conducting outreach to selected dischargers. Work also includes on-call services for follow-up to watershed spills, participating in coordination meetings with emergency response agencies, potentially meeting with Division of Drinking Water (DDW) and California Office of Emergency Services (OES) to coordinate on the program, and potentially providing technical support regarding coordination with National Oceanic and Atmospheric Administration (NOAA) River Forecast Center or other resources on River travel time if of mutual benefit to partners; the work cost shared by the City of Sacramento, City of West Sacramento, Sacramento County Water Agency, EBMUD, and Woodland Davis Clean Water Agency (WDCWA). Services to be provided as schedule and resources allow, upon direction of City project manager.

Task 1c – American River Voluntary Spill Notification Program – City Support (I14520400)

Work to include expert technical support to the City on the voluntary spill notification program on the American River (including coordination with NOAA on river travel time) on an as needed basis, including risk and treatability for various types of potential spills, assistance with follow-up to watershed spills, expert support for operator training, resource development for watershed spill response, or other related work such as preparedness and response to water quality risks and incidents, as schedule and resources allow. This task is funded by the City of Sacramento.

Task 1d – Sacramento River Voluntary Spill Notification Program – City Support (I14520300)

Work to include expert technical support to the City on the voluntary spill notification program on the Sacramento River (including coordination with NOAA on river travel time) on as needed basis, including risk and treatability for various types of potential spills, assistance with follow-up to watershed spills, expert support for operator training, resource development for watershed spill response, or other related work such as preparedness and response to water quality risks and incidents, as schedule and resources allow. This task is funded by the City of Sacramento.

Task 1e –Voluntary Spill Notification Program – Freeport Support (I14520300/I14520400)

Work to include support for the Freeport diversion voluntary spill notification program and related on-call services, as resources allow. This task may also include collaborative efforts with the City of Sacramento on River Travel Time resources of mutual interest, as opportunity and resources allow. The work cost is shared by the Sacramento County Water Agency and EBMUD.

Task 1f – Voluntary Spill Notification Program – WDCWA Support (I14520300)

Work to include support for the WDCWA voluntary spill notification program and related on-call services, as resources allow. This task is funded by WDCWA.

Task 1g – Update City's Water Quality Incident Response Plan (14001371)

Work to include assisting the City's Water Quality Superintendent and Water Division R&D Senior Engineer to prepare annual updates to the City's Water Quality Incident Response Plan (Plan) if needed, including updating information and additions, as resources allow. This task is funded by the City of Sacramento.

#### Task 2a – Lower American River Watershed Sanitary Survey Follow-up (I14520400)

Work to include on-call services for follow-up to the American River Watershed Sanitary Survey 2023 Update and ongoing source water protection efforts, including possible topics such as prepare a climate change update, track the operational revisions at Folsom Lake, review CEQANET for Folsom Lake State Recreation Area projects and provide support on recreation related topics if opportunities arise, and tracking the Regional Board Bacteria TMDL on the Lower American River. The budget comprises the work cost shared by the City of Sacramento, Carmichael Water District, and Sacramento County Department of Water Resources. Services to be provided as schedule and resources allow, upon direction of City project manager.

#### Task 2b – American River/Sacramento River Confluence Technical Support (I14520400)

Work to include follow-up to the American River Watershed Sanitary Survey 2023 Update on source water protection related to recreation or other activities at or upstream of the confluence of the American and Sacramento Rivers downstream of the Carmichael Water District Intake. Services may include technical evaluations, preparation of comments, and expert support for discussions with other agencies and other local stewardship programs; the budget comprises the work cost shared by the City of Sacramento and Sacramento County Water Agency. Services to be provided as schedule and resources allow, upon direction of City project manager.

#### Task 2c – American River Source Water Protection (I14520400) – City Support

Work to include follow-up to the American River Watershed Sanitary Survey 2023 Update and ongoing source water protection efforts. This includes the key area of technical support on Aerojet, providing tracking and reviewing the Remedy for the Western, Perimeter Boundary Groundwater, and Area 40 OUs (Operating Unit) and Proposed Plans for Island/39, Eastern, Central, and Cavitt Ranch/Area 41 OUs, providing expert environmental engineering support for follow-up to Aerojet Groundwater Extraction and Treatment (GET) NPDES permit exceedances, coordinating on GET operation and activities, reviewing Regional Board website for violations, review CAG (Community Advisory Group) meeting minutes, conducting a site visit and developing an annual summary memo documenting all activities. Work may include updating the City's Aerojet Fact Sheet and Action Plan. Other work may include general tracking of Regional Board and State Board agenda topics, tracking Regional Board products such as the Triennial Review, Drinking Water Policy, the MUN Beneficial Use De-Designation Project, the CVSALTS Program implementation and other revisions of the water quality objectives for secondary MCL constituents, potential State Water Resources Control Board (SWRCB) efforts (such as the Inland Surface Water Plan, Recycled Water Policy, and CEC Monitoring Program), and USEPA programs (Endocrine Disruptors, Pharmaceuticals, CCL5). Work may include development of a constituent of emerging concern update memorandum. Work may also include expert environmental engineering and source water protection program support on other lower American River source water protection topics, as resources allow. Services to be provided as schedule and resources allow, upon direction of City project manager. This task is funded by the City of Sacramento.

For this task, approximately 60 hours are reserved each year for special water quality research and/or evaluations and/or long-term planning to be conducted upon assignment of City contract manager; additional funds included in this task may also be utilized for this purpose.

### Task 3a – Sacramento River Joint Source Water Protection Program – Upstream of George Kristoff WTP Intake (I14520300)

Work to include the Sacramento River Watershed Sanitary Survey 2025 Update follow-up work and support of ongoing source water protection program efforts. This includes technical support and assistance, as resources allow, for technical expert support related to the Rice Pesticide Program (technical advisor) and Irrigated Lands Regulatory Program (ILRP) including the Rice and Sacramento River Watershed Order. Services may also include; contacting other agencies (such as DPR, USEPA, UCCE), collecting and reviewing data (possibly related to rangeland or dairy management), tracking SWRCB Agriculture Programs, potentially conducting further evaluation and verification of sources of organic carbon and metals between Verona and WDCWA intake (i.e., the Natomas Cross Canal and RD1000 discharges), potentially coordinating with DWR to encourage inclusion of additional monitoring in existing DWR programs, and other source water protection expert support. If resources are available, this task may be utilized to support source water protection stakeholder input on other regional issues upstream of the Sacramento River water utilities' intakes. The work cost is shared by the City of Sacramento, the City of West Sacramento, Sacramento County Water Agency, EBMUD, and WDCWA. Services to be provided as schedule and resources allow, upon direction of City project manager.

### Task 3b – Sacramento River – Additional Joint Program Topics Upstream of George Kristoff WTP Intake (I14520300)

Work to include additional resources for Task 3a items and other follow-up to the Sacramento River Watershed Sanitary Survey 2025 Update recommendations and ongoing Sacramento River Source Water Protection efforts. These may include assistance related to the ILRP pesticides monitoring, assistance/technical support in developing comments (such as pesticide registrations), preparation of an update on TMDLs in the Sacramento Valley, and updates on industrial discharges upstream of the George Kristoff WTP intake. Work may include support for preparing stakeholder input on Regional Board projects such as the Triennial Review, MUN De-Designation Program, SNCP implementation, and other revisions of the water quality objectives for secondary MCL constituents, as well as State Board efforts (i.e. SNCP Approval, Recycled Water Policy, CEC Monitoring, cyanobacteria tracking, etc.). Other topics may include other watershed water quality issues such as recreation. Work may include contacts to regulatory agencies and websites, review of data as needed, and preparation of summaries of findings; the work cost is shared by the City of Sacramento, City of West Sacramento, WDCWA, and Sacramento County Water Agency. Services to be provided as schedule and resources allow, upon direction of City project manager.

### Task 3c – Sacramento River – Additional Joint Program Topics – Downstream of George Kristoff WTP Intake (I14520300)

Work will focus on McClellan AFB and Sterling Caviar but may include other dischargers in this region. Work may include contacts to regulatory agencies and websites, review of data as needed, and preparation of summaries of findings; the work cost is shared by the City of Sacramento and Sacramento County Water Agency. Services to be provided as schedule and resources allow, upon direction of City project manager.

### Task 3d – Sacramento River Source Water Protection (I14520300) – City Support

Work to include follow-up to the Sacramento River Watershed Sanitary Survey 2025 Update. This work is for expert environmental engineering and source water protection program support for topics including additional support on pesticides issues and other source water protection topics that potentially have the ability to affect source water quality. Work may include additional resources for Task 3a, 3b, and 3c items, as needed as priority work to benefit the City's customers may necessitate the use of funding in addition to the cost shared tasks. Other work may include general tracking of Regional Board and State Board agenda topics, tracking Regional Board EO Decisions related to ILRP, tracking Regional Board work products (such as the Triennial Review, Drinking Water Policy, the MUN De-Designation Program, SNCP implementation, and other revisions of the water quality objectives for secondary MCL constituents), potential SWRCB efforts (such as the Recycled Water Policy, Inland Surface Water Plan and CEC Monitoring Program, cyanobacteria monitoring), or USEPA programs (such as USGS pharmaceutical study, Endocrine Disrupters Screening Program, and CCL5 development). Work may include development of a constituent of emerging concern update memorandum. Services to be provided as schedule and resources allow, upon direction of City project manager.

For this task, approximately 70 hours are reserved each year for special water quality research and/or evaluations and/or long-term planning to be conducted upon assignment of City project manager; additional funds included in this task may also be utilized for this purpose. This task is funded by the City of Sacramento.

### Task 4a – Delta Issues – American River Water Quality Protection (I14520400) – City Support

Work to include expert support for protection of the City's American River source water quality related to Delta issues. Tasks may include review and evaluation of documents related to the Delta Conveyance Project, CA EcoRestore, Delta Plan, Delta Science Program, and Folsom Dam operations. Services to be provided as schedule and resources allow, upon direction of City project manager. This task is funded by the City of Sacramento.

## Task 4b – Delta Issues – Sacramento River Water Quality Protection (I14520300) – City Support

Work to include expert support for protection of the City's Sacramento River source water quality related to Delta issues. Tasks may include review and evaluation of documents related to the Delta Conveyance Project, CA EcoRestore, Delta Plan, Delta Science Program, and reservoir operations on the Sacramento and Feather Rivers. Services to be provided as schedule and resources allow, upon direction of City project manager. This task is funded by the City of Sacramento.

**\*\*Note:** Each task incorporates time for Starr Consulting to manage subconsultant work products, as appropriate, and to prepare an annual program summary which will include a summary of the work completed.

### **KEY PERSONNEL**

Bonny Starr will represent Starr Consulting. She is the sole proprietor, as well as principal engineer, of her firm. Bonny will serve as the Project Manager and will lead a majority of the projects outlined in this scope and assigned by City staff. Bonny can be available to advise and support other projects related to the City's Source Water Protection program.

Leslie Palencia will represent Palencia Consulting Engineers. She is the sole proprietor, as well as principal engineer, of her firm. Leslie will lead selected projects including industrial dischargers, climate change, CECs, and the Water Quality Incident Plan. Leslie can be available to advise and support other projects related to the City's Source Water Protection program.

Rincon Consultants, Inc. will be providing staff to lead and support technical work potentially related to the spill program, Aerojet tracking, and tracking of State Board and Central Valley Regional Board agendas for activities of interest. Other Rincon services available as needed to support the source water protection program tasks include hazardous materials assessment, biological resources assessment, pesticide evaluations, and GIS/Graphics development.

### **SCHEDULE**

The period during which the Starr Consulting services described herein will be performed will extend from approximately August 2026 through June 2029.

### **NOTES ON SCOPE OF WORK**

- Contractor shall provide the City with electronic copies of all work products and data files.
- Contractor shall not make public information releases or otherwise publish/release any information obtained or produced by it as a result of, or in connection with, the performance of services under this Scope of Work without the prior written authorization from City's project manager.

- The City project manager can approve reallocations of the budget amounts from one task to another and can approve carrying over remaining funding from one fiscal year into the next, provided that the not-to-exceed amount specified in Exhibit B is not surpassed.
- Funding may include reallocation of applicable task budgets to provide updates to cost sharing with participating water utilities.

**Attachment 3 to Exhibit B  
Budget**

**Starr Consulting  
FY 2026/27, 2027/28, and 2028/29**

Bonny Starr, Leslie Palencia, and Rincon Consultants, Inc. will be completing the work for this project. Their billing rates are included in form 10-H, attached.

Rincon Consultants, Inc. will be providing services to qualify for the City's Local Business Enterprise (LBE) five percent minimum participation on this project. It is anticipated that work may occur for services related to various tasks as needed, in a minimum amount of \$35,500, based on the current total not to exceed amount of this supplemental contract. This amount will change if the not-to-exceed amount of the contract is revised or if the total amount billed is less than the contract amount.

FY 2026/27 funding is \$228,000, and FY 2027/28 funding is anticipated in the amount of \$237,720 to be encumbered after July 1, 2027, as resources are available and pending City Council approval of FY 2027/28 budget and confirmation of participation by Lower American River and Sacramento River water utilities in applicable tasks. FY 2028/29 funding is anticipated in the amount of \$244,280 to be encumbered after July 1, 2028, as resources are available and pending City Council approval of FY 2028/29 budget and confirmation of participation by Lower American River and Sacramento River water utilities in applicable tasks.

## Budget

Task	FY2026/27 Fund		FY 2026/27 Total	FY2027/28 Fund		FY 2027/28 Total	FY2028/29 Fund		FY 2028/29 Total	Total Cost
	6005	6205		6005	6205		6005	6205		
1a -- Lower American River Voluntary Spill Notification Program (114520400)	\$2,000	\$8,000	\$10,000	\$2,150	\$8,600	\$10,750	\$2,209	\$8,835	\$11,044	\$31,794
1b -- Sacramento River Voluntary Spill Notification Program (114520300)	\$2,000	\$8,000	\$10,000	\$2,142	\$8,570	\$10,712	\$2,199	\$8,795	\$10,994	\$31,706
1c -- American River Voluntary Spill Notification Program -- City Support (114520400)	\$12,000	-----	\$12,000	\$12,379	-----	\$12,379	\$12,722	-----	\$12,722	\$37,101
1d -- Sacramento River Voluntary Spill Notification Program -- City Support (114520300)	\$11,000	-----	\$11,000	\$11,348	-----	\$11,348	\$11,665	-----	\$11,665	\$34,013
1e -- Voluntary Spill Notification Program -- Freepport Support (114520300/114520400)	-----	\$2,000	\$2,000	-----	\$2,174	\$2,174	-----	\$2,731	\$2,731	\$6,905
1f -- Voluntary Spill Notification Program -- WDCWA Support (114520300)	-----	\$1,000	\$1,000	-----	\$1,077	\$1,077	-----	\$1,105	\$1,105	\$3,182
1g -- Update City's Water Quality Incident Response Plan (14001371)	\$10,000	-----	\$10,000	\$10,316	-----	\$10,316	\$10,601	-----	\$10,601	\$30,917

Task	FY2026/27 Fund		FY 2026/27 Total	FY2027/28 Fund		FY 2027/28 Total	FY2028/29 Fund		FY 2028/29 Total	Total Cost
	6005	6205		6005	6205		6005	6205		
2a -- Lower American River Watershed Sanitary Survey Follow-up (114520400)	\$6,000	\$12,000	\$18,000	\$6,360	\$12,719	\$19,079	\$6,543	\$13,085	\$19,628	\$56,707
2b -- American River/Sacramento River Confluence Technical Support (114520400)	\$2,000	\$2,000	\$4,000	\$2,084	\$2,083	\$4,167	\$2,141	\$2,141	\$4,282	\$12,449
2c -- American River Source Water Protection-- City Support (114520400) <sup>1</sup>	\$44,000	-----	\$44,000	\$45,390	-----	\$45,390	\$46,148	-----	\$46,148	\$135,538
3a -- Sacramento River Joint Source Water Protection Program - Upstream of George Kristoff WTP Intake (114520300)	\$800	\$3,200	\$4,000	\$857	\$3,427	\$4,284	\$880	\$3,518	\$4,398	\$12,682
3b -- Sacramento River Additional Joint Program Topics Upstream of George Kristoff WTP Intake (114520300)	\$7,500	\$22,500	\$30,000	\$7,937	\$23,809	\$31,746	\$8,152	\$24,455	\$32,607	\$94,353
3c -- Sacramento River -- Additional Joint Program Topics -- Downstream of George Kristoff WTP Intake (114520300)	\$1,000	\$1,000	\$2,000	\$1,042	\$1,042	\$2,084	\$1,071	\$1,070	\$2,141	\$6,225
3d -- Sacramento River Source Water Protection -- City Support (114520300) <sup>1</sup>	\$52,000	-----	\$52,000	\$53,644	-----	\$53,644	\$55,130	-----	\$55,130	\$160,774

Task	FY2026/27 Fund		FY 2026/27 Total	FY2027/28 Fund		FY 2027/28 Total	FY2028/29 Fund		FY 2028/29 Total	Total Cost
	6005	6205		6005	6205		6005	6205		
4a – Delta Issues – American River Water Quality Protection – City Support (114520400)	\$9,000	-----	\$9,000	\$9,285	-----	\$9,285	\$9,542	-----	\$9,542	\$27,827
4b – Delta Issues – Sacramento River Water Quality Protection – City Support (114520300)	\$9,000	-----	\$9,000	\$9,285	-----	\$9,285	\$9,542	-----	\$9,542	\$27,827
<b>TOTAL</b>	<b>\$168,300</b>	<b>\$59,700</b>	<b>\$228,000</b>	<b>\$174,219</b>	<b>\$63,501</b>	<b>\$237,720</b>	<b>\$178,545</b>	<b>\$65,735</b>	<b>\$244,280</b>	<b>\$710,000</b>

CITY OF SACRAMENTO RATE FORM

Approved with Supplement # (type Original if it is the Original):

VENDOR Name: Starr Consulting

Date: 2/9/2026

Project Name: Source Water Protection Program Consulting

Project #: I14520300, I14520400, I4001371

Fringe Benefit % + \*Overhead % = Combined %  
 0.00% + 0.00% = 0.00%

Profit %: 0.00%

[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A  
 A x Profit % = B      A + B = Actual Fully Loaded Hourly Rate

Key Staff	Prevailing Wage	Classification	Name	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Principal - FY26/27	Bonny Starr, Starr Consulting	\$195.00	\$195.00
X		Principal - FY26/27	Leslie Palencia, Palencia Consulting Engineers	\$195.00	\$195.00
		Principal - FY26/27	Matt Maddox, Rincon Consulting Engineers	\$307.00	\$307.00
X		Senior Professional II - FY26/27	Aileen Mahoney, Rincon Consulting Engineers	\$255.00	\$255.00
X		Professional I - FY26/27	Elise Gustilo, Rincon Consulting Engineers	\$155.00	\$155.00
		Senior GIS Specialist - FY26/27	Tracey Popiel, Rincon Consulting Engineers	\$187.00	\$187.00
X		Principal - FY27/28	Bonny Starr, Starr Consulting	\$200.00	\$200.00
X		Principal - FY27/28	Leslie Palencia, Palencia Consulting Engineers	\$200.00	\$200.00
		Principal - FY27/28	Matt Maddox, Rincon Consulting Engineers	\$315.00	\$315.00
X		Senior Professional II - FY27/28	Aileen Mahoney, Rincon Consulting Engineers	\$262.00	\$262.00
X		Professional I - FY27/28	Elise Gustilo, Rincon Consulting Engineers	\$159.00	\$159.00
		Senior GIS Specialist - FY27/28	Tracey Popiel, Rincon Consulting Engineers	\$192.00	\$192.00
X		Principal - FY28/29	Bonny Starr, Starr Consulting	\$206.00	\$206.00
X		Principal - FY28/29	Leslie Palencia, Palencia Consulting Engineers	\$206.00	\$206.00
		Principal - FY28/29	Matt Maddox, Rincon Consulting Engineers	\$324.00	\$324.00
X		Senior Professional II - FY28/29	Aileen Mahoney, Rincon Consulting Engineers	\$269.00	\$269.00
X		Professional I - FY28/29	Elise Gustilo, Rincon Consulting Engineers	\$163.00	\$163.00
		Senior GIS Specialist - FY28/29	Tracey Popiel, Rincon Consulting Engineers	\$197.00	\$197.00

Other Direct Costs (ODC) Items and Rates	Estimated ODC Budgets Shall Be Included in Cost Proposal.	Description	Rate	Total
		Travel out of Sacramento Metropolitan area	at cost; prevailing federal mileage rate	\$ -
		Printing/Reproduction (outside vendor only)	at cost	\$ -
		Purchase of scientific or government documents	at cost	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL</b>			\$ -	

- List all Professional and Supervisory staff by Classification and Name. For staff not listed by name but by classification only, a current payroll document identifying their actual base hourly rate shall be provided with every invoice where an unlisted staff bills time. The approved flat hourly billing rates for all employees will be calculated and reimbursed based on their actual base hourly rates per the date noted above unless CITY Project Manager assigns a fair and reasonable flat hourly billing rate for selected employees. For staff not listed by name but by classification only, the reimbursement will not exceed the approved flat hourly billing rate for that classification. Approved flat hourly billing rates for new employees hired after the date of this cost proposal will not exceed (or shall be in line with) the rates of similar personnel with similar experience listed on this cost proposal. The approved flat hourly billing rate shall be all-inclusive, including all mark-ups, fringe, and overhead expenses and profit.
- Key Staff shall be determined by CITY Project Manager. (i.e., named Project Manager, a specific Principal Engineer, a specific Structural Engineer, etc. Note Key staff with an "X" in the Key Staff column.
- The employees' actual base hourly rates used to negotiate the flat hourly billing rates in this Rate Form are the rates that were effective per the date noted above. Addition of new staff, new classifications, or addition of a SUBCONTRACTOR not previously listed on the approved Rate Form(s) shall require written approval from the CITY. No work shall commence until the approval is provided by the CITY. New staff shall be paid at the same or lower approved flat hourly billing rate of the previously approved or similar classification. In addition, if the substitution involves Key Staff, CONTRACTOR must request and justify the need for the substitution and obtain approval from CITY Project Manager. Substituted Key Staff shall be as qualified as the original.
- Approved flat hourly billing rates include all standard equipment including laptop, camera, cell phone, truck, standard personal safety equipment. CITY Project Manager shall approve any other direct costs.
- Note employees/classifications that are subject to prevailing wage requirements with an "X" in the Prevailing Wage column. Prevailing Wage specified is based on current Department of Industrial Relations (DIR) determination. CONTRACTOR shall be responsible for any future adjustments to the prevailing wage, including but not limited to, base hourly rates and employer payments as determined by the DIR. CONTRACTOR is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement. CONTRACTOR shall be reimbursed at the above listed approved flat hourly billing rates.
- Overtime may be reimbursed to classifications where it is required by their union contracts (Prevailing Wage classifications). Overtime will not be charged unless prior written approval is received by CITY Project Manager. CITY shall pay CONTRACTOR at the approved overtime rates noted above. CONTRACTOR shall pay prevailing wage employees per prevailing wage guidelines.
- Local transportation costs resulting from commuting to and from the employee's residence to the office or job site are not reimbursable.
- The Project will not reimburse CONTRACTOR for costs to relocate its staff to the geographic area of the contract. The Project will not reimburse CONTRACTOR for any per diem.
- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 [Federal Acquisition Regulations (FAR) cost principles] and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.

CONTRACTOR/SUBCONTRACTOR'S AUTHORIZED PERSON SIGNATURE  
 (type/print name here)