

City of Sacramento
**Ann Land and Bertha Henschel Memorial Funds
Commission Report**
915 I Street Sacramento, CA 95814
www.cityofsacramento.org

File ID: 2026-00845

4/29/2026

Updating Site Visit Questionnaire

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Location: Citywide

Recommendation: Pass a **Motion** approving updates to the site visit questionnaire.

Contact: Brian Vargas, Administrative Analyst, (916) 808-7547, bvargas@cityofsacramento.org,
Youth, Parks, & Community Enrichment

Presenter: None

Attachments:

1-Description/Analysis

2-Site Visit Questionnaire

Description/Analysis

Issue Detail: The Ann Land and Bertha Henschel Commission is responsible for the disbursement of income of the Ann Land Memorial Fund and the Bertha Henschel Memorial Fund for the benefit, aid, and assistance of the destitute men, women, and children of the City in such a manner as may be deemed proper and beneficial. One of the ways they evaluate these efforts is by conducting site visits to awarded applicants. Based on experiences from years past, the commission would like to discuss potential updates to their site visit questionnaire.

Policy Considerations: Sacramento City Code section 2.64.030 (Powers and Duties) provides as follows:

The Ann Land and Bertha Henschel memorial funds commission shall have power and it shall be its duty:

A. To administer the disbursement of the income of the Ann Land Memorial Fund and the Bertha Henschel memorial fund for the benefit, aid and assistance of the destitute men, women and children of the city in such manner as may be deemed proper and beneficial.

B. The funds commission may provide for the disbursement of the income of the Ann Land

memorial fund and the Bertha Henschel memorial fund through such agency or agencies as shall be deemed by the funds commission to be appropriate for carrying out the abovementioned purposes of such funds. . . .

Economic Impacts: None.

Environmental Considerations: This action is not a project subject to CEQA because it involves only general policy and procedure making and does not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. (CEQA Guidelines, §§ 15002(d), 15378(b)(2), 15061(b)(3).)

Sustainability: Not Applicable.

Commission/Committee Action: None.

Rationale for Recommendation: It is within the Ann Land and Bertha Henschel Memorial Fund Commission's authority to decide how to distribute funds to the destitute men, women, and children of the City, subject to the City Council's supervision. (Sac. City Code §§ 2.64.040, 2.64.150.A, 3.48.020).

Financial Considerations: Not applicable.

Local Business Enterprise (LBE): Not applicable.

ALBHMF Site Visit Questionnaire

Date of Visit

**Commission Member Conducting
Visit**

Organization Visited

Contact Name

Grant Amount

Grant Use

**1. How are the grant funds
spent?**

**2. How do you identify the
indigent and destitute population
that you serve?**

**3. Who else provides funding for
the same services that we fund?
Are there any changes in other
funding sources?**
