

City of Sacramento
Civil Service Board Report
915 I Street Sacramento, CA 95814
www.cityofsacramento.org

File ID: 2026-00030

5/18/2026

Approval of Civil Service Board Meeting Minutes

File ID: 2026-00030

Location: Citywide

Recommendation: Pass a **Motion** approving the Civil Service Board Meeting Minutes of March 16, 2026.

Contact: Heather Brantley, Senior Deputy City Clerk, (916) 808-1486, hrbrantley@cityofsacramento.org; Mindy Cuppy, City Clerk, (916) 808-5441, mcuppy@cityofsacramento.org; Office of the City Clerk

Presenter: None

Attachments:

1-Description/Analysis

2-March 16, 2026, Civil Service Board Meeting Minutes

Description/Analysis

Issue Detail: It is best practice for the legislative body to approve the minutes for each meeting.

Policy Considerations: Per the City Charter, the City Council shall require the City Clerk to keep a permanent record of its proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted and all amendments thereto proposed or adopted, and the vote of each council member regarding any matter before the Council or any committee thereof.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: After each board, commission, or committee meeting, the City Clerk composes the DRAFT Minutes for noting the action taken by the legislative body. The DRAFT Minutes are presented to the board, commission, or committee for its approval as a permanent record of the meetings actions.

Financial Considerations: None.

Local Business Enterprise (LBE): Not applicable.

DRAFT Minutes

Civil Service Board

City Hall Complex

915 I Street

Sacramento, CA 95814

Published by the Office of the City Clerk

(916) 808-7200

CIVIL SERVICE BOARD

Emmanuel Amanfor, Chair

Jules Stein, Vice Chair

Gwynnae L. Byrd, Esq.

Elena Monique Gonzalez-Soto

Kathryn Elizabeth Meola, Esq.

BOARD STAFF

Arvinder Kaur, Deputy City Attorney

Kim Guinan, Civil Service Board Secretary

Jennifer Wilkinson, Administrative Officer

Ebony Heaven, Human Resources Manager

Monday, March 16, 2026

1:00 PM

NOTICE TO THE PUBLIC

Where to Find the Agenda and Staff Reports: The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available at <https://meetings.cityofsacramento.org>.

Watch the Legislative Body Meeting Online: Live video streams and archives of past meetings are available at <https://meetings.cityofsacramento.org>.

Submit Written Comments Online: Written comments submitted for items on this agenda received prior to the close of the meeting will become part of the official meeting record but will not be read aloud during the meeting. Members of the public are encouraged to provide comments electronically using the eComment feature available at <https://meetings.cityofsacramento.org>.

Public Comment Speaker Time Limits: In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have two minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of eight minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

Notice to Lobbyists: When addressing the legislative body, you must identify yourself as a lobbyist and announce the client/business/organization you are representing.

Assistance: In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 916-808-7200 or clerk@cityofsacramento.org as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

**City of Sacramento
Civil Service Board**

City Hall Complex, 915 I Street, Sacramento, CA 95814

**Regular Meeting DRAFT Minutes
Monday, March 16, 2026
1:00 PM**

Open Session

Regular meeting called to order by Chair Emmanuel Amanfor at 1:01 p.m. on Monday, March 16, 2026, at the Sacramento City Hall Council Chamber.

Members Present: Gwynnae Byrd, Elena Gonzalez-Soto, Kathryn Meola, Julie Stein, and Chair Emmanuel Amanfor.

Land Acknowledgement – Led by Chair Emmanuel Amanfor.

Pledge of Allegiance – Led by Chair Emmanuel Amanfor.

Welcome New Commissioner - Elena Monique Gonzales-Soto

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion.

Action: Moved/Seconded: Member Byrd / Member Meola.

Yes: Members Gwynnae Byrd, Elena Gonzalez-Soto, Kathryn Meola, Julie Stein, and Chair Emmanuel Amanfor.

A motion **passed** to adopt the Consent Calendar in one motion except as indicated at each item.

1. Approval of Civil Service Board Meeting Minutes

File ID: 2026-00029

Location: Citywide

Action: Passed a **Motion** approving the Civil Service Board Meeting Minutes of January 26, 2026.

Contact: Heather Brantley, Senior Deputy City Clerk, (916) 808-1486, hrbrantley@cityofsacramento.org; Mindy Cuppy, City Clerk, (916) 808-5441, mcuppy@cityofsacramento.org; Office of the City Clerk

Discussion Calendar

2. **Appeal of the Disqualification of Wendy Guerrero from the Customer Service Specialist (Revenue Services) Recruitment**

File ID: 2026-00688

Location: Citywide

Action: Moved/Seconded: Member Meola / Member Byrd.

Yes: Members Gwynnae Byrd, Kathryn Meola, and Chair Emmanuel Amanfor.

Abstain: Members Elena Gonzalez-Soto and Julie Stein.

Passed a **Motion:** 1) waiving formal rules for conducting the hearing pursuant to Civil Service Board Rule 4(11)(c)(7); and 2) adopting the Director's findings, determinations, and decision of disqualification in the appeal of Wendy Guerrero, for the Customer Service Specialist (Revenue Services) recruitment pursuant to Civil Service Board Rule 4.11(c)(6).

Contact: Abby Souza, Personnel Analyst, (916) 808-8907, asouza@cityofsacramento.org, Human Resources Department

3. **Appeal of the Disqualification of Reyes Ayon from the Senior Code Enforcement Officer Recruitment**

File ID: 2026-00690

Location: Citywide

Action: Moved/Seconded: Member Meola / Member Stein.

Yes: Members Gwynnae Byrd, Elena Gonzalez-Soto, Kathryn Meola, Julie Stein, and Chair Emmanuel Amanfor.

Passed a **Motion:** 1) waiving formal rules for conducting the hearing pursuant to Civil Service Board Rule 4(11)(c)(7); and 2) adopting the Director's findings, determinations, and decision of disqualification in the appeal of Reyes Ayon for the Senior Code Enforcement Officer Recruitment pursuant to Civil Service Board Rule 4.11(c)(6).

Contact: Ambrosia Allen, Personnel Analyst, (916) 808-7065
alallen@cityofsacramento.org, Human Resources Department

Adjourned to Closed Session – 1:23 p.m.

Closed Session Item

4. Pursuant to Government Code section 54957(b) for a matter pertaining to personnel. Discipline of Police Officer.

Reconvened to Open Session – 2:29 p.m.

Closed Session Item

4. Closed Session Report Out - Pursuant to Government Code section 54957.1(a)(5) and Civil Service Board Rule 12.10 (d)(1), the Board, by a 4-0 vote, with 1 abstention, passed a motion to set aside its prior decision and reconsider this case in light of the POST determination letter; by a 4-0 vote, with 1 abstention, passed a motion denying appellant's request to augment the record to consider the briefs that were filed by both parties to the Superior Court; and by a 3-1 vote, with 1 abstention, passed a motion adopting the arbitrator's proposed decision in the discipline case of a police officer.

Member Comments-Ideas and Questions

Members of the board provided comments.

Public Comments-Matters Not on the Agenda

None.

Adjourned - 2:32 p.m.