

City of Sacramento  
**Ann Land and Bertha Henschel Memorial Funds  
Commission Report**  
915 I Street Sacramento, CA 95814  
www.cityofsacramento.org

---

**File ID:** 2026-00063

4/29/2026

---

**Approval of Ann Land and Bertha Henschel Memorial Funds Commission Meeting Minutes**

File ID: 2026-00063

**Location:** Citywide

**Recommendation:** Pass a **Motion** approving the Ann Land and Bertha Henschel Memorial Funds Commission Meeting DRAFT Minutes dated January 28, 2026.

**Contact:** Jacob Bredberg, Administrative Analyst, (916) 808-5790, [jbredberg@cityofsacramento.org](mailto:jbredberg@cityofsacramento.org); Mindy Cuppy, City Clerk, (916) 808-5442, [mcuppy@cityofsacramento.org](mailto:mcuppy@cityofsacramento.org); Office of the City Clerk

**Presenter:** None

**Attachments:**

1-Description/Analysis

2-January 28, 2026, Ann Land and Bertha Henschel Memorial Funds Commission Meeting DRAFT Minutes

**Description/Analysis**

**Issue Detail:** It is best practice for the legislative body to approve the minutes for each meeting.

**Policy Considerations:** Per the City Charter, the City Council shall require the City Clerk to keep a permanent record of its proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted and all amendments thereto proposed or adopted, and the vote of each council member regarding any matter before the Council or any committee thereof.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** Not applicable.

**Commission/Committee Action:** None.

---

**Rationale for Recommendation:** After each board, commission, or committee meeting, the City Clerk composes the DRAFT Minutes for noting the action taken by the legislative body. The DRAFT Minutes are presented to the board, commission, or committee for its approval as a permanent record of the meetings actions.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** Not applicable.

## DRAFT Minutes

### Ann Land and Bertha Henschel Memorial Funds Commission

City Hall Complex

915 I Street

Sacramento, CA 95814

*Published by the Office of the City Clerk  
(916) 808-7200*

#### ANN LAND AND BERTHA HENSCHEL MEMORIAL FUNDS COMMISSION

Peter Coletto, Ex Officio

Sheila Ellis, President

Talbott Smith, Vice President

Desli Beckman

Alex Brown

Joseph Contreras

Khalil Malik

Catherine Ruhl

Christian Seymour

Kim Stephens

Teresa Ubag

#### COMMISSION STAFF

Harveen Gill, Senior Deputy City Attorney

Brian Vargas, Administrative Officer

Raymond Rodriguez, Support Services Manager

**Wednesday, January 28, 2026**

**5:30 p.m.**

### NOTICE TO THE PUBLIC

**Where to Find the Agenda and Staff Reports:** The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available at <https://meetings.cityofsacramento.org>.

**Watch the Legislative Body Meeting Online:** Live video streams and archives of past meetings are available at <https://meetings.cityofsacramento.org>.

**Submit Written Comments Online:** Written comments submitted for items on this agenda received prior to the close of the meeting will become part of the official meeting record but will not be read aloud during the meeting. Members of the public are encouraged to provide comments electronically using the eComment feature available at <https://meetings.cityofsacramento.org>.

**Public Comment Speaker Time Limits:** In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have two minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of eight minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

**Notice to Lobbyists:** When addressing the legislative body, you must identify yourself as a lobbyist and announce the client/business/organization you are representing.

**Assistance:** In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 916-808-7200 or [clerk@cityofsacramento.org](mailto:clerk@cityofsacramento.org) as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

**City of Sacramento**  
**Ann Land and Bertha Henschel Memorial Funds Commission**

City Hall Complex, 915 I Street, Sacramento, CA 95814

**Regular Meeting DRAFT Minutes**  
**Wednesday, January 28, 2026**  
**5:30 PM**

**Open Session**

Regular meeting called to order by Chair Ellis at 5:37 p.m. Wednesday, January 28, 2026, at the Sacramento City Hall Council Chamber.

**Commissioners Present:** Alex Brown, Peter Coletto, Joseph Contreras, Khalil Malik, Catherine Ruhl, Christion Seymour, Talbott Smith, Kim Stephens, Teresa Ubag, and President Sheila Ellis.

**Commissioners Absent:** Desli Beckman.

**Land Acknowledgement** – Led by Chair Sheila Ellis.

**Pledge of Allegiance** – Led by Chair Sheila Ellis.

**Welcome New Commissioner – Christion Seymour**

## **Consent Calendar**

*All items listed under the Consent Calendar are considered and acted upon by one Motion.*

**Action:** Moved/Seconded: Commissioner Smith / Commissioner Contreras.

**Yes:** Commissioners Alex Brown, Peter Coletto, Joseph Contreras, Khalil Malik, Catherine Ruhl, Christian Seymour, Talbott Smith, Kim Stephens, Teresa Ubag, and President Sheila Ellis.

**Absent:** Commissioner Desli Beckman

A motion **passed** to adopt the Consent Calendar in one motion except as indicated at each item.

**1. Approval of Ann Land and Bertha Henschel Memorial Funds Commission Meeting Minutes**

File ID: 2025-01919

**Location:** Citywide

**Action:** Passed a **Motion** approving the Ann Land and Bertha Henschel Memorial Funds Commission Meeting DRAFT Minutes dated November 5, 2025.

**Contact:** Jacob Bredberg, Administrative Analyst, (916) 808-5790, [jbredberg@cityofsacramento.org](mailto:jbredberg@cityofsacramento.org), Office of the City Clerk

## **Discussion Calendar**

### **2. Assignment of 2026 Site Visits**

File ID: 2026-00434

**Location:** Citywide

**Action:** Moved/Seconded: Commissioner Smith / Commissioner Malik.

**Yes:** Commissioners Alex Brown, Peter Coletto, Joseph Contreras, Khalil Malik, Catherine Ruhl, Christion Seymour, Talbott Smith, Kim Stephens, Teresa Ubag, and President Sheila Ellis.

**Absent:** Commissioner Desli Beckman

Passed a **Motion:** 1) designating Commissioners to visit the site of each 2026 grant recipient as discussed; and 2) setting the date of June 30, 2026, by which Commissioners must submit site-visit reports to Commission staff.

**Contact:** Brian Vargas, Administrative Analyst, (916) 808-7547, Department of Youth, Parks, & Community Enrichment

### **3. Semiannual Reports for July - December 2025**

File ID: 2026-00435

**Location:** Citywide

**Action:** Reviewed and discussed.

**Contact:** Brian Vargas, Administrative Analyst, Youth, Parks and Community Enrichment, bvargas@cityofsacramento.org, (916) 808-7547

**4. Selection of Chair and Vice Chair for Calendar Year 2026**

File ID: 2026-00271

**Location:** Citywide

**Action:** Moved/Seconded: Commissioner Smith / Commissioner Ruhl.

**Yes:** Commissioners Alex Brown, Peter Coletto, Joseph Contreras, Khalil Malik, Catherine Ruhl, Christian Seymour, Talbott Smith, Kim Stephens, Teresa Ubag, and President Sheila Ellis.

**Absent:** Commissioner Desli Beckman

Passed a **Motion** selecting Sheila Ellis as Chair for calendar year 2026.

**Action:** Moved/Seconded: Chair Ellis / Commissioner Ruhl.

**Yes:** Commissioners Alex Brown, Peter Coletto, Joseph Contreras, Khalil Malik, Catherine Ruhl, Christian Seymour, Talbott Smith, Kim Stephens, Teresa Ubag, and President Sheila Ellis.

**Absent:** Commissioner Desli Beckman

Passed a **Motion** selecting Talbott Smith as Vice Chair for calendar year 2026.

**Contact:** Jacob Bredberg, Administrative Analyst, (916) 808-6846, [jbredberg@cityofsacramento.org](mailto:jbredberg@cityofsacramento.org); Mindy Cuppy, City Clerk, (916) 808-5442, [mcuppy@cityofsacramento.org](mailto:mcuppy@cityofsacramento.org); Office of the City Clerk

**Commissioner Comments – Ideas and Questions**

None.

**Public Comments-Matters Not on the Agenda**

None.

**Adjourned** – 6:20 p.m.