

City of Sacramento

Legislation Text

File #: 2019-00609, **Version:** 1

Title:

(City Council / Housing Authority) Approval of Revised Sacramento Housing and Redevelopment Agency Personnel Rules and Employer-Employee Relations Policy

File ID: 2019-00609

Location: Citywide

Recommendation:

1) Adopt a City Council Resolution approving the revised Sacramento Housing and Redevelopment Agency (SHRA) Personnel Rules and Employer-Employee Relations (EER) Policy; and 2) a Housing Authority Resolution approving the revised SHRA Personnel Rules and EER Policy.

Contact: La Shelle Dozier, Executive Director, (916) 440-1319; James Shields, Director of Administration, (916) 440-1319, Sacramento Housing and Redevelopment Agency

Presenter: None

Attachments:

- 1-Description Analysis
- 2-Council Resolution
- 3-Housing Authority Resolution
- 4-Exhibit A - Revised Personnel Rules
- 5-Exhibit B - Revised EER Policy

Description/Analysis

Issue Detail: This report recommends that the City Council and Housing Authority of the City of Sacramento approve minor changes to the SHRA Personnel Rules and EER Policy. The proposed amendments will be effective June 21, 2019 and are provided as Exhibits A and B. These amendments include clarification language to the previously adopted Personnel Rules and job classification updates to the Personnel Rules and EER Policy.

Changes include:

- Personnel Rules - Updated probation term for confidential classification from 26 weeks to 52 weeks.
- Personnel Rules - Clarified testing requirements for candidates on the Resident Trainee and Temporary Staff eligible lists.
- Personnel Rules & EER Policy - Updated list of job classifications.

Policy Considerations: The recommended actions in this report are consistent with SHRA policy and labor relations practices.

Economic Impacts: Not applicable.

Environmental Considerations:

California Environmental Quality Act (CEQA): The proposed actions consist of administrative activities regarding personnel matters and is exempt from environmental review under the California Environmental Quality Act (CEQA) Guidelines at 14 California Code of Regulations (CCR) §15378(b)(2).

National Environmental Policy Act (NEPA): The proposed administrative and management activity is an exempt activity under the National Environmental Policy Act (NEPA), 24 Code of Federal Regulations (CFR) §58.34(a) (3).

Sustainability: Not applicable

Rationale for Recommendation: SHRA's current Personnel Rules were last updated in 2018 and the EER Policy was last updated in 2016.

Financial Considerations: Not applicable

M/WBE and Section 3 Considerations: The items discussed in this report have no Minority and Women's Business Enterprise (M/WBE) impact; therefore M/WBE considerations do not apply.