

# City of Sacramento

## Legislation Text

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**File #:** 2019-01140, **Version:** 1

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**Title:**  
**Cooperative Purchase Agreement: Excavator**

File ID: 2019-01140

**Location:** Citywide

**Recommendation:**

Pass a Motion: 1) approving the use of the Sourcewell cooperative purchase agreement with John Deere Construction Retail Sales (Contract No. 032515-JDC) for the purchase of one excavator from an authorized dealer, Pape Machinery, for an amount not to exceed \$230,654; and 2) authorizing the City Manager or the City Manager's designee to execute the purchase specified above.

**Contact:** Alison Kerstetter, Program Specialist, (916) 808-1163; Mark Stevens, Fleet Manager, (916) 808-5869, Department of Public Works

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-Agreements

**Description/Analysis**

**Issue Detail:** The Department of Public Works, Fleet Management Division, has a customer requirement to purchase an excavator for the Department of Utilities, Drainage Collection Section. The excavator will be used for levee maintenance and low flow activities.

**Policy Considerations:** The recommendations in this report are in accordance with City Code Chapter 3.56.

**Economic Impacts:** None

**Environmental Considerations:** No environmental review is necessary because the

recommendations in this report involve the purchase of vehicles and are not considered to be a project in accordance with Section 15378(b)(2) of the California Environmental Quality Act guidelines.

**Sustainability:** The recommended purchases are consistent with the updated Fleet Sustainability Policy, adopted by City Council on December 12, 2017 (Resolution No. 2017-0478).

**Commission/Committee Action:** None

**Rationale for Recommendation:** After reviewing the available purchase options, Fleet Management has determined that the Sourcewell cooperative purchase agreement with John Deere Construction Retail Sales represents the most advantageous purchasing strategy. The contract was competitively bid nationally, and Sourcewell receives greater discounts from the manufacturer due to a higher purchase volume than the City would receive if issuing its own bid.

In an ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement method increases pricing competitiveness and lowers capital costs through volume buying. When comparing the administrative costs of procurement, staff considers product research, source selection, specifications, advertising, staff reports, awarding, protest, and administration of the contract.

The City has used both regional and national cooperative purchase agreements to complement its own contracting initiatives. Cooperative purchasing enables City departments to evaluate a broader range of contracting opportunities and to share resources with other jurisdictions. Cooperative purchasing also leverages internal and external resources to maximize cost savings opportunities for the City.

**Financial Considerations:** The recommended purchase, in a total amount not to exceed \$230,654 will be made from the Department of Public Works Fiscal Year (FY) 2019/20 operating budget (Fleet Fund, Fund 6501) and will be charged to the SAFCA Levee Maintenance Project (I14120300) (Storm Drainage Grant Fund, Fund 6211). Sufficient funding exists in the Department of Public Works FY2019/20 operating budget and the SAFCA Levee Maintenance Project (I14120300) to support the recommended purchases.

**Local Business Enterprise (LBE):** John Deere Construction Retail Sales is not a Local Business Enterprises. The minimum LBE participation requirement is waived for the City's use of cooperative purchase agreements that have been competitively bid, evaluated, and awarded by other governmental agencies that may or may not have similar LBE programs.