

City of Sacramento

Legislation Text

File #: 2020-00142, **Version:** 1

Title:

Supplemental Agreement: Public Outreach and Education Efforts for Proper Methods of Disposal of Fats, Oil and Grease

File ID: 2020-00142

Location: Citywide

Recommendation:

Pass a Motion authorizing the City Manager, or the City Manager's designee, to execute Supplemental Agreement No. 5 to City Agreement No. 2016-0927 with Sagent to continue public outreach and education efforts regarding the proper disposal methods of fats, oils, and grease, in an amount not-to-exceed \$50,000, bringing the agreement's total not-to-exceed amount to \$275,000.

Contact: Jessica McCabe, Program Analyst, (916) 808-5921; Bill Busath, Director, (916) 808-1434, Department of Utilities

Presenter: None.

Attachments:

- 1-Description/Analysis
- 2-FOG Supplemental Agreement

Description/Analysis

Issue Detail: In accordance with its Sewer System Management Plan (SSMP), the Department of Utilities (DOU) is continuing its Fats, Oils, and Grease (FOG) outreach program.

This year, DOU will expand this program to include additional outreach to rental properties, as well as continued education for residential customers and food service establishments. The proposed agreement with Sagent will provide essential flexibility in meeting these expanded targets for public outreach and education regarding the proper disposal methods for fats, oils, and grease.

Sagent has been under contract for FOG outreach services since August 3, 2016 and has been a

cost-effective means of assisting DOU in compliance with outreach related to regulatory requirements.

In the first three years, Sagent conducted focused outreach to restaurants and residential stakeholders to educate and increase awareness regarding fats, oils, and grease. This year, the public outreach program will continue to focus on residential and commercial audiences, with a focus on multifamily residential audiences. These activities will continue to meet the SSMP requirements related to proper fats, oils, and grease disposal in the City of Sacramento.

Staff is requesting approval of Supplemental Agreement No. 5 increasing the contract amount by \$50,000 and extending the timeline to August 31, 2020.

Policy Considerations: This supplemental agreement exceeds the City Manager's approval authority and, in accordance with City Code Chapter 3.64, requires Council approval.

Economic Impacts: None applicable

Environmental Considerations: Under the California Environmental Quality Act (CEQA) Guidelines, Section 15378, continuing administrative or maintenance activities do not constitute projects. The approval of a supplemental agreement for proper methods of disposal of fats, oils, and grease education and outreach is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and is, therefore, not subject to CEQA (CEQA) Guidelines Section 15060(c)(3).

Sustainability: The outreach performed with this supplemental agreement will result in a reduction of fats, oils, and grease in the City's wastewater system, thus reducing maintenance and extending the life of City assets. In addition, it supports the City's 2035 General Plan Goal U.3.1 of providing adequate, reliable sewer and wastewater facilities.

Commission/Committee Action: Not applicable

Rationale for Recommendation: The Department is requesting approval of this supplemental agreement to continue the public outreach and education efforts regarding the proper disposal methods for fats, oils, and grease. Approval of this agreement will allow for continued compliance with portions of the SSMP.

Financial Considerations: The original agreement with Sagent totaled \$75,000. The first Supplemental Agreement, approved on March 27, 2017, for \$50,000, brought the total contract to \$125,000. The second Supplemental Agreement, approved on January 16, 2018, extended the contract timeline from December 31, 2017 to December 31, 2018. The third Supplemental Agreement, for \$50,000, brought the total contract to \$175,000. The fourth Supplemental Agreement

for \$50,000 brought the total contract to \$225,000. This fifth Supplemental Agreement for \$50,000 will bring the total to \$275,000. Sufficient funding for this agreement exists in the Sewer System Management Plan Multi-Year Operating Project (I14110100) in the Wastewater Fund (Fund 6006).

There are no General Funds allocated or planned for this project.

Local Business Enterprise (LBE): Sagent is an LBE.