

# City of Sacramento

## Legislation Text

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**File #:** 2018-01461, **Version:** 1

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**Title:**

**(City Council / Housing Authority) Order of Succession for the Sacramento Housing and Redevelopment Agency Executive Director**

File ID: 2018-01461

**Location:** Citywide

**Recommendation:**

Adopt: 1) a City Council Resolution: a) establishing the order of succession in the event of the unplanned absence or disability of the Sacramento Housing and Redevelopment Agency Executive Director; b) authorizing the Executive Director to designate any of the individuals listed in the resolution to serve as Acting Executive Director during a planned absence; and c) make related findings; and 2) a Housing Authority Resolution: a) establishing the order of succession in the event of the unplanned absence or disability of the Sacramento Housing and Redevelopment Agency Executive Director; b) authorizing the Executive Director to designate any of the individuals listed in the resolution to serve as Acting Executive Director during a planned absence; and c) make related findings.

**Contact:** James Shields, Director of Administration, (916) 440-1319, Sacramento Housing and Redevelopment Agency

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-City Council Resolution
- 3-Housing Authority Resolution

**Description/Analysis**

**Issue Detail:** To ensure the smooth and continuous operations of the Sacramento Housing and Redevelopment Agency (Agency), resolutions of succession is needed in order to identify who will assume the duties and obligations of the Executive Director during a planned or unplanned absence or disability. The order of succession for the Executive Director will be updated every two years by resolution.

**Policy Considerations:** No new policies are recommended.

**Economic Impacts:** None

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** The proposed actions consist of governmental fiscal, organizational or administrative activities that will not result in direct or indirect physical changes in the environment, and as such, do not constitute a “project” under CEQA, Guidelines Section 15378 (b)(4).

**National Environmental Policy Act (NEPA):** The proposed actions consist of governmental administrative and management activities and are therefore exempt under NEPA, 24 CFR 58.34(a)(3),

**Sustainability Considerations:** Not applicable

**Rationale for Recommendation:** During the absence or disability of the Executive Director, the person holding the office designated in the attached resolutions shall assume the duties and obligations of the Executive Director in the order listed until such times as the Executive Director shall return.

**Financial Considerations:** Not applicable

**LBE - M/WBE and Section 3 requirements:** Not applicable