

City of Sacramento

Legislation Text

File #: 2019-01362, **Version:** 1

Title:

Non-Professional Services Agreement: Freeport Boulevard Streetscapes Maintenance

File ID: 2019-01362

Location: Citywide

Recommendation:

Pass a Motion authorizing the City Manager or the City Manager's designee to: 1) execute an initial one-year Non-Professional Services Agreement for Freeport Boulevard Streetscapes Maintenance with New Image Landscape Company for an amount not-to-exceed \$65,990; and 2) exercise options to extend the agreement for up to two additional one-year terms, with the total amount not-to-exceed \$201,956, provided there is sufficient funding available in the adopted budgets for the applicable fiscal years.

Contact: Sheryl Farinias, Program Specialist, (916) 808-4959; Juan Montanez, Streets Manager, (916) 808-2254, Department of Public Works

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Non-Professional Services Agreement

Description/Analysis

Issue Detail: The Maintenance Services Division of the Department of Public Works manages the streetscapes maintenance on Freeport Boulevard on an ongoing basis. City Council approval is necessary to award a Non-Professional Services Agreement to New Image Landscape Company for streetscapes maintenance of Freeport Boulevard.

Policy Considerations: The recommendations in this report are consistent with Sacramento City Code Section 3.56 - Purchasing of Supplies and Services, and Administrative Policy 4101 - Procurement of Non-Professional Services.

Economic Impacts: None

Environmental Considerations:

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) Guidelines section, 15301(h), maintenance of existing landscaping is exempt from environmental review.

Sustainability: Not applicable

Commission/Committee Action: None

Rationale for Recommendation: In August 2019, Invitation for Bid EV00000074 was issued to procure streetscapes maintenance for Freeport Boulevard. Two responsive and responsible bids were received.

Based upon the results of the bid analysis below, staff recommends award of a one-year non-professional services agreement, with two optional one-year extensions to New Image Landscape Company, the lowest responsive and responsible bidder.

EV00000074

Freeport Boulevard Streetscapes Maintenance

<u>Bid Item</u>	<u>New Image Landscape Company</u>	<u>Roush Landscape Services</u>
First Year Maintenance	\$55,440.00	\$91,200.00
First Year Extra Work	\$10,550.00	\$4,240.00
Second Year Maintenance	\$56,548.80	\$91,200.00
Second Year Extra Work	\$10,761.00	\$4,240.00
Third Year Maintenance	\$57,679.78	\$91,200.00
Third Year Extra Work	\$10,976.22	\$4,240.00
Bid Total	\$201,955.80	\$286,320.00
Prompt Pay Discount	\$0.00	\$0.00
Bid Evaluation Total	\$201,955.80	\$286,320.00

The total amount of the agreement, \$201,956, includes a \$32,287 contingency for additional work not included in the current agreement's scope of work. The amount is based upon the amount of additional work required to address growth caused by extended growing seasons and other unforeseen causes.

Financial Considerations: The amount of the initial one-year agreement will not exceed \$65,990. The total amount of the agreement, with two optional one-year extensions, will not exceed \$201,956.

Streetscapes maintenance services are funded primarily by fees from the Citywide Landscaping & Lighting District (L&L) and 15 special districts. Maintenance for Freeport Boulevard is funded 15% by the Subdivision Landscaping Maintenance District (Fund 2205) and 85% by L&L (Fund 2232).

There is sufficient funding available in the Fiscal Year (FY) 2019/20 Department of Public Works, Maintenance Services Division operating budget to support the projected maintenance requirements for FY2019/20. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for the applicable fiscal years.

Local Business Enterprise (LBE): New Image Landscape Company is an LBE.