

# City of Sacramento

## Legislation Details (With Text)

**File #:** 2020-00657    **Version:** 1    **Name:**  
**Type:** Consent Item    **Status:** Agenda Ready  
**File created:** 5/28/2020    **In control:** City Council - 2PM  
**On agenda:** 6/30/2020    **Final action:**  
**Title:** Agreement: Water Forum II Initial Strategic Planning and Facilitation Services  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title:**  
**Agreement: Water Forum II Initial Strategic Planning and Facilitation Services**

File ID: 2020-00657

**Location:** Citywide

**Recommendation:**

Adopt a Resolution authorizing the City Manager, or the City Manager's designee, to: 1) execute an agreement with Consensus Building Institute, Inc. (CBI) to provide strategic planning and facilitation services to negotiate a new Water Forum Agreement (Water Forum II), for an initial one-year term with a one-year extension, for an amount not to exceed \$485,603 over the two-year term; 2) approve the annual term extension subject to funding in the budget approved for the applicable fiscal year; and 3) transfer \$75,000 from the Water Forum Successor Effort (WSFE) (Fund 7103) available fund balance to the Fiscal Year (FY) 2020/21 Sacramento City-County Office of Metropolitan Water Planning (CCOMWP) Operating Budget..

**Contact:** Tom Gohring, Executive Director, (916) 808-1998; Virginia Smith, Program Specialist, (916) 808-1995, Citywide and Community Support, Sacramento City-County Office of Metropolitan Water Planning

**Presenter:** None.

**Attachments:**

- 1-Description/Analysis
- 2-Agreement
- 3-Resolution

## Description/Analysis

**Issue Detail:** The Water Forum was formed in April 2000 to facilitate discussions regarding water use on the American River. Although the current agreement is in effect until December 31, 2030, the Water Forum Coordinating Committee has asked staff to begin renegotiations now. The original agreement was written with the environmental conditions and knowledge available twenty years ago. Conditions have changed and parts of the current agreement are outdated.

**Policy Considerations:** City Council approval is required for contracts of \$250,000 or more. This action is consistent with Chapter 3.56.090 of the Sacramento City Code and existing policy regarding professional service agreements.

**Economic Impacts:** None.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** Continuing administrative activities do not constitute a project and are therefore exempt from CEQA review [CEQA Guidelines § 15378 (b)(2) and (b)(4)].

**Sustainability:** None,

**Commission/Committee Action:** None,

**Rationale for Recommendation:** On May 6, 2020, the City-County Office of Metropolitan Water Planning (CCOMWP, also known as the water forum) issued a request for qualifications (RFQ) (Q20804101001) seeking Water Forum Agreement Facilitation Services. One response was received from Consensus Building Institute, Inc. The proposal was deemed responsive.

**Financial Considerations:** The proposed agreement is for a not-to-exceed amount of \$485,603 with an initial term of one year and an option to extend for one additional one-year term. The agreement will be funded by CCOMWP Water Forum Successor Effort (WSFE) (Fund 7103) and Habitat Management Element (HME) (Fund 7104).

There will be sufficient funding available in the Fiscal Year (FY) 2020/21 CCOMWP operating budget with a transfer from available fund balance from WSFE Fund (Fund 7103). See funding breakdown in the table below.

Funding Source	FY2020/21	FY2021/22	Total
CCOMWP Operating Budget (Fund 7103)	50,000	50,000	100,000
CCOMWP Operating Budget (Fund 7104)	200,000	110,603	310,603
Fund 7103 (WFSE) available fund balance	75,000		75,000
<b>Total</b>	<b>325,000</b>	<b>160,603</b>	<b>485,603</b>

Funding for future years will be subject to availability in the adopted budget for the applicable fiscal year.

This agreement has no impact on the City's General Fund.

**Local Business Enterprise (LBE):** Consensus Building Institute, Inc. is not an LBE.