

# City of Sacramento

## Legislation Details (With Text)

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**File #:** 2021-00030    **Version:** 1    **Name:**  
**Type:** Consent Item    **Status:** Agenda Ready  
**File created:** 1/7/2021    **In control:** City Council - 5PM  
**On agenda:** 4/6/2021    **Final action:**  
**Title:** Approval of City Council Meeting Minutes (November to December 2018)  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title:**  
**Approval of City Council Meeting Minutes (November to December 2018)**

File ID: 2021-00030

**Location:** Citywide

**Recommendation:**

Pass a Motion approving City Council Meeting Minutes dated: a) November 8, 2018 (5PM Regular); b) November 13, 2018 (5PM Regular); c) November 20, 2018 (5PM Regular); d) November 27, 2018 (5PM Regular); e) December 4, 2018 (5PM Regular); f) December 11, 2018 (5PM Regular); and g) December 18, 2018 (5PM Regular w/Teleconference).

**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5441, Office of the City Clerk

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-November 8, 2018 City Council (5PM Regular)
- 3-November 13, 2018 City Council (5PM Regular)
- 4-November 20, 2018 City Council (5PM Regular)
- 5-November 27, 2018 City Council (5PM Regular)
- 6-December 4, 2018 City Council (5PM Regular)
- 7-December 11, 2018 City Council (5PM Regular)
- 8-December 18, 2020 City Council (5PM Regular w/Teleconference)

## Description/Analysis

**Issue Detail:** It is best practice for the legislative body to approve the minutes for each meeting.

**Policy Considerations:** Per the City Charter, the City Council shall require the City Clerk to keep a permanent record of its proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted and all amendments thereto proposed or adopted, and the vote of each councilmember regarding any matter before the Council or any committee thereof.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** After each Council meeting, the City Clerk composes the DRAFT Minutes noting the action taken by the legislative body. The DRAFT Minutes are presented to the Council for its approval as a permanent record of the meeting actions. Staff recently discovered a backlog of Minutes that had not been submitted to Council for approval.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** None.