

# City of Sacramento

## Legislation Text

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**File #:** 2018-00846, **Version:** 1

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**Title:**

**Approval of Personnel and Public Employees Committee Meeting Minutes**

File ID: 2018-00846

**Location:** Citywide

**Recommendation:**

Pass a **Motion** approving the Personnel and Public Employees Committee meeting minutes for May 8, 2018, June 12, 2018, July 24, 2018, and November 13, 2018.

**Contact:** Wendy Klock-Johnson, MMC, Assistant City Clerk, (916) 808-7509, Office of the City Clerk.

**Presenter:** None

**Attachments:**

1-Description/Analysis

2-May 8, 2018 Personnel and Public Employees Committee Meeting Minutes

3-June 12, 2018 Personnel and Public Employees Committee Meeting Minutes

4-July 24, 2018 Personnel and Public Employees Committee Special Meeting Minutes

5-November 13, 2018 Personnel and Public Employees Committee Special Meeting Minutes

**Description/Analysis**

**Issue Detail:** It is the best practice for the legislative body to approve the minutes for each meeting.

**Policy Considerations:** As a best practice, the City Clerk keeps a permanent record of the Personnel and Public Employees Committee proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted, and all amendments thereto proposed or adopted, and the vote of each member regarding any matter before the Personnel and Public Employees Committee.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** After each Personnel and Public Employees Committee meeting, the Assistant City Clerk composes the DRAFT Minutes noting the action taken by the legislative body. Those DRAFT Minutes are presented to the Personnel and Public Employees Committee for its approval as a permanent record of the meeting actions.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** None.