

City of Sacramento

Legislation Text

File #: 2018-01435, **Version:** 1

Title:

Agreement: Labor Compliance Monitoring Services

File ID: 2018-01435

Location: Citywide

Recommendation:

Pass a Motion authorizing the City Manager or City Manager's designee to execute a Professional Services Agreement with 1st Choice DVBE for up to five years in an amount not to exceed \$500,000.

Contact: Brenda Kee, Contracts & Compliance Specialist, (916) 808-1923; Raymond Costantino, Division Manager, Park Planning and Development Services, Department of Youth, Parks, & Community Enrichment.

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Agreement

Description/Analysis

Issue Detail: Approval of the agreement is required to supplement City Contract staff in the Department of Youth, Parks, & Community Enrichment, Park, Planning, Development Services Division during peak workload times in order to provide on-time labor compliance monitoring services for City construction projects and some professional services.

The Department of Industrial Relations (DIR), State of California Labor Code Section 1771.5, Department of Labor (DOL), and City Code 3.60.180 require specific labor compliance monitoring and administrative services for City construction projects and some professional services subject to State or federal prevailing wage laws and apprenticeship standards. Activities include but are not limited to: field interviews with employees at the project job site, review of certified payroll and apprenticeship documents, investigation of prevailing wage violation complaints, processing and

reconciliation of contractor pay request applications, facilitating the project closeout process, and providing technical assistance and administrative support to staff, and contractors related to labor compliance.

Policy Considerations: The project is consistent with the City General Plan goals of promoting safety and enhancing livability, sustainability, and economic vitality.

Economic Impacts: None

Environmental Considerations: The recommended action involves no physical construction and has no potential to cause significant impact to the environment.

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: A request for proposal (RFP) was advertised on August 24, 2018 and proposals were due on September 13, 2018. Three firms responded and were determined to be fully responsive to RFP requirements.

A panel of City staff reviewed and evaluated the consultant teams' written proposals based upon experience, qualifications, labor compliance understanding, and work plan among other factors. All consultant teams were deemed qualified responders to the proposal solicitation process. All three were short-listed after a scoring and ranking process.

1st Choice DVBE was selected as one of three top-ranked consultant firms by a multi-departmental review panel and is recommended for award of the contract.

Financial Considerations: Purchase orders encumbering funds under this agreement will not be created until projects and funding are identified. Funding for each purchase order will be provided through capital improvement project budgets. This is a three-year agreement with the option to extend for two additional years for a total amount not to exceed \$500,000. The estimated cost for the initial three years is \$100,000 each year with two optional annual renewals of \$100,000 per year.

Local Business Enterprise (LBE): None of the proposals qualified for LBE. An LBE Waiver was approved for this RFP.