

City of Sacramento

Legislation Text

File #: 2018-01209, **Version:** 1

Title:

Contract: Levee Tree Trimming and Related Services

File ID: 2018-01209

Location: Citywide

Recommendation:

Pass a Motion authorizing the City Manager or the City Manager's designee to: 1) execute a Non-Professional Services Agreement with West Coast Arborists to provide Levee Tree Trimming and Related Services for an initial term of one-year with the option to extend for two additional years, for a total amount not-to-exceed \$300,000; and 2) approve the one-year extensions, provided that sufficient funds are available for this purpose in the budget adopted for the applicable fiscal years.

Contact: Doug Henry, Superintendent, (916) 808-6955; William Busath, Director of Utilities (916) 808-1434; Stacy Larkin, Program Analyst, (916) 808-6356; Department of Utilities

Presenter: None

Attachments:

1-Description/Analysis

2-Agreement: West Coast Arborists

Description/Analysis

Issue Detail: The Department of Utilities (DOU) is responsible for the maintenance of approximately 3.56 miles of the levee. As part of that maintenance DOU has a need to prune, trim or otherwise maintain the trees along the levee in accordance with US Army Corps of Engineers specifications.

Policy Considerations: City Council approval is required for contracts of \$100,000 or more per City code section 3.60.080.

Economic Impacts: None

Environmental Considerations: The Community Development Department, Environmental Services Manager has determined that the proposed activity is not a project pursuant to the California Environmental Quality Act (CEQA). CEQA Guidelines Section 15378(b). The activity is a continuing administrative or maintenance activity, such as the purchase of supplies and/or personnel-related action and is not subject to CEQA. CEQA Guidelines Section 15060(c)(3).

Sustainability: The project is consistent with the City's Sustainability Master Plan focus area 8, Water Resources and Flood Protection.

Commission/Committee Action: Not Applicable

Rationale for Recommendation: On March 5, 2018, the Department of Public Works advertised a Request for Proposal (RFP) for Tree Pruning Services to provide professional tree maintenance services, including pruning, tree removal, stump grinding, and other tree care services, on an as-needed basis. Three Proposals were received and evaluated by Public Works staff. West Coast Arborists was determined to be the most qualified contractor to perform the services and was awarded a contract.

West Coast Arborists has performed this work for DOU in the past and is familiar with the nuances involved in levee tree work. DOU staff recommends Council approval to enter into its own agreement with West Coast Arborists for Levee Tree Trimming.

Financial Considerations: The Levee Tree Trimming and Related Services Agreement has an initial term of one-year with two optional renewals. The estimated annual cost is \$100,000 per year with a maximum not-to-exceed amount of \$300,000 over the three-year term.

There is sufficient funding available in the SAFCA program (I14120300) for an initial one-year term. Funding for the optional annual renewals are subject to funding availability in the applicable fiscal year.

There are no General Funds allocated or planned for this project.

Local Business Enterprise (LBE): West Coast Arborists is an LBE.