

City of Sacramento

Legislation Text

File #: 2018-01630, **Version:** 1

Title:

Contract: Purchase of Chemicals and Fertilizers for Parks and Open Spaces

File ID: 2018-01630

Location: Citywide

Recommendation:

Pass a Motion: 1) awarding a five-year contract to Target Specialty Products for the purchase of chemicals and fertilizers in an amount not to exceed \$500,000 for the five-year term; and 2) authorizing the City Manager or City Manager's designee to execute the contract specified above.

Contact: Marc Robles, Program Analyst, (916) 808-6343, Robert C. Adams, Procurement Services Manager, (916) 808-5524, Department of Finance

Presenter: None

Attachments:

1-Description/Analysis

2-Target Specialty Products Contract

Description/Analysis

Issue Detail: The City has a need for specific materials related to the maintenance of parks and open spaces. Staff recommends awarding a contract to the responsive bidder, Target Specialty Products, which is the City's current provider. Target Specialty Products has provided supplies for parks and golf courses for over a decade and was crucial for providing pesticide for Dutch Elm disease.

Policy Considerations: The recommendations in this report are in accordance with City Code Section 3.56, regarding purchase of supplies and services

Economic Impacts: None

Environmental Considerations:

California Environmental Quality Act (CEQA): The report concerns the ongoing purchase of supplies which does not constitute a “project” pursuant to Section 15378(b)(2) of the CEQA Guidelines.

Sustainability: The recommended contract is consistent with the Sustainable Purchasing Policy (AP-4003).

Commission/Committee Action: None

Rationale for Recommendation: In October 2018, the Procurement Service Division issued an Invitation for Bids (Bid no. B19061511006) for the purchase of chemicals and fertilizers used in parks and open spaces. Two bids were received, one was found non-responsive due to not submitting the required license. Staff recommends awarding a contract to the responsive bidder, Target Specialty Products.

Financial Considerations: The approval of the recommended purchases could result in total purchases for chemicals and fertilizers in an amount not to exceed \$500,000. Pricing is firm, fixed for the first year, except for “agency” products, which are set by the manufacturer and are subject to increases at any time. The expenditures provided in the table below for years one through five assume both regular price escalation for agency products and or pest infestation or other environmental factors that may contribute to increased chemical purchases.

The contract requires that Target Specialty Products provide any and all training on an annual basis and for new products, as needed, at no additional cost to the City.

Year 1	Year 2	Year 3	Year 4	Year 5	Total
75,000	90,000	100,000	110,000	125,000	\$500,000

Sufficient funding is available in the FY2019/20 budget for purchases made through June 30, 2019. Any purchases made after June 30, 2019, will be subject to funding availability in the adopted budget of the applicable fiscal year.

Local Business Enterprise (LBE): Target Specialty Products is not an LBE.