

# City of Sacramento

## Legislation Text

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**File #:** 2018-01697, **Version:** 1

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**Title:**

**Cooperative Purchase Agreement: Compact Street Sweeper**

File ID: 2018-01697

**Location:** Citywide

**Recommendation:**

Pass a Motion: 1) approving the use of the Sourcewell cooperative purchase agreement with Atlantic Machinery, Inc. (Contract No. 122017-AMI) for the purchase of one compact street sweeper not to exceed \$274,166 through its authorized vendor, Municipal Maintenance Equipment; and 2) authorizing the City Manager or the City Manager's designee to execute the purchase specified above.

**Contact:** Alison Crandall, Program Specialist, (916) 808-1163; Mark Stevens, Fleet Manager, (916) 808-5869, Department of Public Works

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-Agreement

**Description/Analysis**

**Issue Detail:** The Department of Public Works, Fleet Management Division, has a customer requirement to purchase one compact street sweeper for the Department of Public Works, Solid Waste Division. The compact street sweeper will be used to remove debris from the protected bike lanes as regular-sized sweepers are too large to fit in the smaller space.

**Policy Considerations:** The recommendations in this report are in accordance with City Code Chapter 3.56.

**Economic Impacts:** None

**Environmental Considerations:** No environmental review is necessary because the recommendations in this report involve the purchase of a vehicle and are not considered to be a project in accordance with Section 15378(b)(2) of the California Environmental Quality Act guidelines.

**Sustainability:** The recommended purchases are consistent with the updated Fleet Sustainability Policy adopted by City Council on December 12, 2017 (Resolution No. 2017-0478).

**Commission/Committee Action:** None

**Rationale for Recommendation:** After reviewing the available purchase options, the Fleet Management Division has determined that the Sourcewell cooperative purchase agreement with Atlantic Machinery, Inc. represents the most advantageous purchasing strategy. The contract was competitively bid nationally, and Sourcewell receives greater discounts from the manufacturer due to a higher purchase volume than the City would receive if issuing its own bid.

In an ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement method increases pricing competitiveness and lowers operating costs through volume buying. When comparing the administrative costs of procurement, staff considers product research, source selection, specifications, advertising, staff reports, awarding, protest, and administration of the contract.

The City has used both regional and national cooperative purchase agreements to complement its own contracting initiatives. Cooperative purchasing enables City departments to evaluate a broader range of contracting opportunities and to share resources with other jurisdictions. Cooperative purchasing also leverages internal and external resources to maximize cost savings opportunities for the City.

**Financial Considerations:** The recommended purchase in a total amount not to exceed \$274,166 will be made from two different funding sources. The Department of Public Works Fiscal Year (FY) 2018/19 operating budget (Fleet Fund, Fund 6501) will charge \$100,000 (Transportation System Management, Fund 2012) to the Downtown Transportation Systems Management Project (T15087700). The remaining \$174,166 (Solid Waste and Recycling, Fund 6007) will be charged to the Department of Public Works Solid Waste Fleet Project (I06147000). Sufficient funding is available within the two projects to make the purchase.

**Local Business Enterprise (LBE):** Atlantic Machinery, Inc. is not an LBE. The minimum LBE participation requirement is waived for the City's use of cooperative purchase agreements that have been competitively bid, evaluated, and awarded by other governmental agencies that may or may not

have similar LBE programs.