

# City of Sacramento

## Legislation Text

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**File #:** 2019-00056, **Version:** 1

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**Title:**

**Supplemental Agreement: Public Outreach and Education Efforts for Proper Methods of Disposal of Fats, Oil and Grease**

File ID: 2019-00056

**Location:** Citywide

**Recommendation:**

Pass a Motion authorizing the City Manager, or the City Manager's designee, to execute Supplemental Agreement No. 4 to City Agreement No. 2016-0927 with Sagent to continue public outreach and education efforts regarding the proper disposal methods of fats, oils, and grease, in an amount not-to-exceed \$50,000, bringing the agreement's total not-to-exceed amount to \$225,000.

**Contact:** Bill Busath, Director, (916) 808-1434; Jessica McCabe, Program Analyst, (916) 808-5921, Department of Utilities

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-FOG Scope of Work
- 3-FOG Supplemental Agreement

**Description/Analysis**

**Issue Detail:**

In accordance with its Sewer System Management Plan (SSMP), the Department of Utilities (DOU) is continuing its Fats, Oils, and Grease (FOG) outreach program. This year DOU will expand this program to include additional outreach to rental properties, as well as continued education for residential customers and food service establishments. The proposed agreement with Sagent will provide essential flexibility in meeting these expanded targets for public outreach and education regarding the proper disposal methods for fats, oils, and grease.

Sagent has been under contract for FOG outreach services since August 3, 2016, and has been a cost-effective means of assisting DOU in compliance with outreach related to regulatory requirements.

In the first two years, Sagent conducted focused outreach to restaurants and residential stakeholders to educate and increase awareness regarding fats, oils, and grease. This year, the public outreach program will continue to focus on residential and commercial audiences, with a focus on multifamily residential audiences. These activities will continue to meet the SSMP requirements related to proper fats, oils, and grease disposal in the City of Sacramento.

**Policy Considerations:** This supplemental agreement exceeds the City Manager's approval authority and, in accordance with City Code Chapter 3.64, requires Council approval.

**Economic Impacts:** None applicable

**Environmental Considerations:** Under the California Environmental Quality Act (CEQA) Guidelines, Section 15378, continuing administrative or maintenance activities do not constitute projects. The approval of a supplemental agreement for proper methods of disposal of fats, oils, and grease education and outreach is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and is, therefore, not subject to CEQA (CEQA Guidelines Section 15060(c)(3)).

**Sustainability:** The outreach performed with this supplemental agreement will result in a reduction of fats, oils, and grease in the City's wastewater system, thus reducing maintenance and extending the life of City assets. In addition, it supports the City's 2035 General Plan Goal U.3.1 of providing adequate, reliable sewer and wastewater facilities.

**Commission/Committee Action:** Not applicable

**Rationale for Recommendation:** Sagent was chosen for this effort through a competitive Request For Qualifications process in August 2016. Approval of this agreement will allow for continued compliance with portions of the SSMP.

**Financial Considerations:** The original agreement with Sagent totaled \$75,000. The first Supplemental Agreement, approved on March 27, 2007, for \$50,000, brought the total contract to \$125,000. The second Supplemental Agreement, approved on January 16, 2018, extended the contract timeline from December 31, 2017 to December 31, 2018. The third Supplemental Agreement, for \$50,000, brought the total contract to \$175,000. This fourth Supplemental Agreement for \$50,000 will bring the total contract to \$225,000. Sufficient funding for this agreement exists in the FOG Outreach Program (I14110108, Fund 6006).

There are no general fund obligations for this project.

**Local Business Enterprise (LBE):** Sagent is an LBE.