

City of Sacramento

Legislation Text

File #: 2019-01358, **Version:** 1

Title:

Non-Professional Services Agreement: College-Elvas Streetscapes Maintenance

File ID: 2019-01358

Location: Citywide

Recommendation:

Pass a Motion authorizing the City Manager or the City Manager's designee to: 1) execute an initial one-year Non-Professional Services Agreement for College-Elvas Streetscapes Maintenance with Parker Landscape Development for an amount not-to-exceed \$108,350; and 2) exercise options to extend the agreement for up to two additional one-year terms, with the total amount not-to-exceed \$325,050, provided there is sufficient funding available in the adopted budgets for the applicable fiscal years.

Contact: Sheryl Farinias, Program Specialist, (916) 808-4959; Juan Montanez, Streets Manager, (916) 808-2254, Department of Public Works

Presenter: None

Attachments:

1-Description/Analysis

2-Non-Professional Services Agreement

Description/Analysis

Issue Detail: The Maintenance Services Division of the Department of Public Works manages the streetscapes maintenance on College-Elvas on an ongoing basis. City Council approval is necessary to award a Non-Professional Services Agreement to Parker Landscape Development for streetscapes maintenance of College-Elvas.

Policy Considerations: The recommendations in this report are consistent with Sacramento City Code Section 3.56 - Purchasing of Supplies and Services, and Administrative Policy 4101 - Procurement of Non-Professional Services.

Economic Impacts: None

Environmental Considerations:

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) Guidelines, section 15301(h), maintenance of existing landscaping is exempt from environmental review.

Sustainability: Not applicable

Commission/Committee Action: None

Rationale for Recommendation: In August 2019, Invitation for Bid EV00000068 was issued to procure streetscapes maintenance for College-Elvas. Two responsive and responsible bids were received.

Based upon the results of the bid analysis below, staff recommends award of a one-year non-professional services agreement, with two optional one-year extensions to Parker Landscape Development, the lowest responsive and responsible bidder.

EV00000068
College-Elvas Streetscapes Maintenance

<u>Bid Item</u>	<u>Parker Landscape Development</u>	<u>New Image</u>
First Year Maintenance	\$100,800.00	\$142,560
First Year Extra Work	\$7,550.00	\$8,149.30
Second Year Maintenance	\$100,800.00	\$142,560
Second Year Extra Work	\$7,550.00	\$8,149.30
Third Year Maintenance	\$100,800.00	\$145,411.20
Third Year Extra Work	\$7,550.00	\$8,312.29
Bid Total	\$325,050.00	\$455,142.09
Prompt Pay Discount	\$0.00	\$0.00
Bid Evaluation Total	\$325,050.00	\$455,142.09

The total amount of the agreement, \$325,050, includes a \$22,650 contingency for additional work not currently included in the agreement's scope of work. The amount is based upon the amount of additional work required to address growth caused by extended growing seasons and other unforeseen causes.

Financial Considerations: The amount of the initial one-year agreement will not exceed \$108,350. The total amount of the agreement, with two optional one-year extensions, will not exceed \$325,050.

Streetscapes maintenance services are funded primarily by fees from the Citywide Landscaping & Lighting District (L&L) and 15 special districts. Maintenance for College-Elvas is funded 3% by the Subdivision Landscaping Maintenance District (Fund 2205) and 97% by L&L (Fund 2232).

There is sufficient funding available in the Fiscal Year (FY) 2019/20 Department of Public Works, Maintenance Services Division operating budget to support the projected maintenance requirements for FY2019/20. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for the applicable fiscal years.

Local Business Enterprise (LBE): Parker Landscape Development is an LBE.