

City of Sacramento

Legislation Text

File #: 2020-01489, **Version:** 1

Title:

Contract: Towing and Roadside Services for Light Duty Vehicles (under 8,500 pounds) (Two-Thirds Vote Required)

File ID: 2020-01489

Location: Citywide

Recommendation:

Pass a Motion by two-thirds vote: 1) suspending competitive bidding, in favor of a request for proposal (RFP) process, in the best interest of the City for the purchase of Towing and Roadside Services for Light Duty Vehicles; 2) awarding an initial one-year contract with four one-year renewal options to George Little Investments DBA College Oak Towing in an amount not to exceed \$995,000 for the potential five-year term; and 3) authorizing the City Manager or the City Manager's designee to execute the contract and renewal options specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year.

Contact: Alison Kerstetter, Program Specialist, (916) 808-1163; Mark Stevens, Fleet Manager, (916) 808-5869, Department of Public Works

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Contract

Description/Analysis

Issue Detail: The Department of Public Works, Fleet Management Division, has an ongoing requirement to purchase towing and roadside services for light duty vehicles in the City's fleet.

Policy Considerations: City Code Chapter 3.56.230.C provides that competitive bidding shall not apply to bids for supplies or nonprofessional services of \$250,000 or more when, upon two-thirds vote, the City Council determines that it is in the best interests of the City to suspend competitive bidding.

Economic Impacts: None

Environmental Considerations: No environmental review is necessary because the recommendations in this report involve the purchase of services and are not considered to be a project in accordance with Section 15378(b)(2) of the California Environmental Quality Act guidelines.

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: On November 3, 2020, the Department of Public Works, Fleet Management Division, in accordance with City Code Chapter 3.56, issued a Request for Proposals (RFP) for Towing and Roadside Services for Light Duty Vehicles. An RFP was utilized, rather than a competitive bid process, as it is in the City's best interest to consider capacity, performance, and timeliness of service in addition to price. Five responses were received. Fleet Management evaluated the RFPs based on the following criteria: references, pricing, demonstrated capacity, qualifications, and performance time. The ability to select multiple contractors allows for flexibility in towing City vehicles, including public safety vehicles, such as police patrol vehicles, fire trucks and medics, in a timely manner and ensure that selected contractor(s) have demonstrated capacity. The proposals were ranked, and Fleet Management recommends awarding a contract to one vendor, George Little Investments DBA College Oak Towing.

The bid amounts for a one-year period represents the total for the quantities selected for bid evaluation purposes only. The recommended contract amount of \$995,000 reflects the amount anticipated to be expended over the potential contract period maximum for five years.

Financial Considerations: Sufficient funding exists in the Department of Public Works Fiscal Year (FY) 2020/21 operating budget (Fleet Fund, Fund 6501) to purchase towing and roadside services through June 30, 2021. Purchases made after June 30, 2021 are subject to funding availability in the adopted budget of the applicable fiscal year.

Local Business Enterprise (LBE): George Little Investments DBA College Oak Towing is an LBE vendor.