

# City of Sacramento

## Legislation Text

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**File #:** 2021-00121, **Version:** 1

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**Title:**

**Supplemental Agreement to Master Services Agreements for On-Call Construction Inspection Services [Published for 10-Day Review 02/25/2021]**

File ID: 2021-00121

**Location:** Citywide

**Recommendation:**

Pass a Motion: 1) authorizing the City Manager or the City Manager's designee to execute Supplemental Agreement No. 2 to City Agreement No. 2020-1171 with Salaber Associates, Inc. in an amount not to exceed \$1,500,000, for a new total not-to-exceed amount of \$3,120,000; 2) resetting City Manager's authority to issue supplemental agreements for City Agreement No. 2020-1171; 3) authorizing the City Manager or the City Manager's designee to execute Supplemental Agreement No. 1 to City Agreement No. 2020-1168 with TRC Engineers, Inc. in an amount not to exceed \$1,500,000, for a new total not-to-exceed amount of \$3,000,000; and 4) resetting City Manager's authority to issue supplemental agreements for City Agreement No. 2020-1168.

**Contact:** Matthew Johns, Senior Engineer, (916) 808-5760; Nader Kamal, Interim Engineering Services Manager, (916) 808-7035, Department of Public Works.

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-Supplemental Agreement No. 2 - Salaber Associates, Inc.
- 3-Supplemental Agreement No. 1 - TRC Engineers, Inc.

### Description/Analysis

**Issue Detail:** On-Call Master Services Agreements are used to supplement City inspection staff to provide for the timely inspection of capital improvement projects, encroachment permits, and private development projects during periods of peak workload. These services include street resurfacing, park improvements, and SMUD, PG&E and AT&T constructed public utility rehabilitations. Consultants can provide the needed services on short notice through individual task orders within an

on-call agreement. Staff seeks to increase the amount of the agreement with Salaber Associates, Inc. and TRC Engineers, Inc. by \$1,500,000 each to address unanticipated increases in private development, public utility required maintenance of existing facilities, and the continued 4G/5G small cell and fiber deployments within the City.

**Policy Considerations:** The action requested supports sustainable budget goals to address peak workload needs without adding permanent City employees and is consistent with Chapter 3.64 of the Sacramento City Code and existing policy regarding professional service agreements for capital improvement projects.

The Sacramento City Code Section 4.04.020 and Council Rules of Procedure (Chapter 7, Section E.2.d) mandate that unless waived by a 2/3 vote of the City Council, all labor agreements and all agreements greater than \$1,000,000 shall be made available to the public at least ten (10) days prior to council action. These contracts were published for 10-day review on February 25, 2021 as required.

**Economic Impacts:** None

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** The approval of supplemental agreements are not considered projects as defined by Section 15378 of the California Environmental Quality Act guidelines. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

**Sustainability:** The approval of on-call consultant services supplemental agreements ensures the City's ability to provide timely inspections of construction activities within the City right-of-way during periods of peak workload.

**Commission/Committee Action:** None

**Rationale for Recommendation:** Approval of Supplemental Agreement No. 2 to the Master Services Agreement for On-Call Construction Inspection Services with Salaber Associates, Inc. (City Agreement No. 2020-1171) and Supplemental Agreement No. 1 to the Master Services Agreement for On-Call Construction Inspection Services with TRC Engineers, Inc. (City Agreement No. 2020-1168) are necessary to provide for continued timely inspection of capital improvement projects, private development projects, and encroachment permits during peak activity.

On-call agreements provide a mechanism to ensure a sustainable work force, are an efficient way to manage an extremely large number of inspections on permits and small projects and provide for timely inspections of all projects.

**Financial Considerations:** Services received under these supplemental agreements are authorized on a time-and-materials basis by issuing task orders for individual projects based on available project funding. Supplemental Agreement No. 2 increases the authorized not-to-exceed amount for Salaber Associates, Inc. by \$1,500,000, for a new total not-to-exceed amount of \$3,120,000. Supplemental Agreement No. 1 increases the authorized not-to-exceed amount for TRC Engineers, Inc. by \$1,500,000, for a new total not-to-exceed amount of \$3,000,000. The costs expended under these agreements will be paid for with development project fees, encroachment permit fees, or capital improvement project funds allocated to the project requesting task order services.

**Local Business Enterprise (LBE):** Salaber Associates, Inc. and TRC Engineers, Inc. are LBEs.