
File ID: 2026-01376

7/21/2026

Administrative Approvals Associated with the November 3, 2026 Municipal Election for the Purpose of Submitting Proposed Ballot Measure(s) to the Voters

File ID: 2026-01376

Location: Citywide

Recommendation: Adopt: 1) a **Resolution** calling for a municipal election to be held on November 3, 2026, for the purpose of submitting proposed ballot measure(s) to the voters; 2) a **Resolution** requesting the Sacramento County Board of Supervisors consolidate the City of Sacramento's November 3, 2026 municipal election with the statewide election on the same date and to permit the Sacramento County Voter Registration and Elections Department to render certain elections services to the City of Sacramento relating to the conduct of the November 3, 2026, and the statewide election of the same date; and 3) a **Resolution** setting regulations for ballot arguments that will be presented to the voters in the November 3, 2026, Municipal Election Voter Information Guide.

Contact: Mindy Cuppy, City Clerk, (916) 808-5442, mcuppy@cityofsacramento.org, Office of the City Clerk

Presenter: None

Attachments:

- 1-Description/Analysis
- 2-Resolution Calling for a Municipal Election for the Purpose of Submitting Proposed Ballot Measure (s)
- 3-Resolution Consolidating the City of Sacramento's Election with the Statewide Election and Requesting the Sacramento County Voter Registration and Elections Department to Render Elections Services
- 4-Exhibit B - City-County Elections Services Memorandum of Understanding (MOU)
- 5-Resolution Approving Regulations for Ballot Arguments

Description/Analysis

Issue Detail: In accordance with the Sacramento City Charter § 152, regular city municipal elections shall be held on the same date as the California statewide elections. In accordance with California Elections Code § 9222, the council must adopt a resolution to place a measure on the ballot. These administrative approvals associated with the November 3, 2026, Municipal Election are necessary to

call and give notice of the election and to consolidate and request elections services from the County of Sacramento.

Policy Considerations: The actions outlined in this report are in accordance with Sacramento City Code, Sacramento City Charter, and California Elections Code.

Economic Impacts: Not applicable.

Environmental Considerations:

California Environmental Quality Act (CEQA): The proposed action is not a project under CEQA because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines §15378(b)(5).)

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: The recommendations are consistent with standard practice, Sacramento City Code, Sacramento City Charter, and California Elections Code.

Financial Considerations: The estimated cost of an election for one ballot measure is \$421,714. This estimate includes four printed pages pertaining to the measure, the cost will increase if additional pages are needed. If more than one ballot measure is added to the election, additional charges to conduct the election will be charged. There is sufficient funding in the elections budget to cover the cost for this ballot measure.

Local Business Enterprise (LBE): Not applicable.

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

Calling for a Municipal Election to be Held on November 3, 2026 for the Purpose of Proposing Ballot Measure(s), as Required by the Provision of the Laws of the State of California Relating to Charter Cities

BACKGROUND

- A. On July ___, 2026, the Sacramento City Council directed a municipal election to be held on November 3, 2026, for the purpose of submitting a proposed ballot measure(s) to the voters.
- B. As provided in the California Elections Code, elections must be formally called by resolution.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1.

Pursuant to the requirements of the laws of the State of California relating to charter cities, there is called and ordered to be held in the City of Sacramento, California, on November 3, 2026, a municipal election, for the purpose of voting on proposed ballot measure(s).

SECTION 2.

That the ballots to be used at the election shall be in the form and content as required by law.

SECTION 3.

That the vote center locations and hours of operations, ballot drop box locations and hours of operations, vote-by-mail procedures and timing, the election officers, and all other persons and procedures for the General Municipal Election shall be the same as those utilized by the County of Sacramento and in compliance with the Elections Code of the

State of California. In addition, the polls/vote centers for the election shall be open at seven o'clock a.m. on the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as otherwise provided in Elections Code § 14401.

SECTION 4.

That in all particulars not recited in this resolution, the election shall be held and conducted as provided by the law for holding municipal elections.

SECTION 5.

That notice of the time and place of holding the election is hereby given and the City Clerk is hereby authorized, instructed and directed to give further or additional notice of the election, in the time, form, and manner required by law.

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

**Requesting the Sacramento County Board of Supervisors
Consolidate the City of Sacramento, California November 3, 2026 Municipal
Election with the Statewide Election on the Same Date and to Permit the
Sacramento County Office of Voter Registration and Elections to Render Certain
Elections Services to the City of Sacramento for the November 3, 2026 Municipal
Election**

BACKGROUND

- A. The City Council has called and ordered a municipal election to be held on November 3, 2026, for the purpose of submitting proposed ballot measure(s) to the voters.
- B. It is desirable that the City of Sacramento's municipal election be consolidated with the California statewide election to be held on the same date and in the same manner as if there were one election.
- C. As provided in the California Elections Code, the request for consolidation with the jurisdiction conducting the election must be formally adopted by resolution.
- D. In the course of conducting the elections it is necessary for the City of Sacramento to request services of the County of Sacramento.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

SECTION 1.

Pursuant to the requirements of California Elections Code § 10403, the Sacramento County Board of Supervisors is hereby requested to consent and agree to the consolidation of a municipal election with the statewide election on November 3, 2026, for the purposes of voting on proposed ballot measure(s).

SECTION 2.

The Sacramento County Board of Supervisors is hereby requested to permit the Sacramento County Office of Voter Registration and Elections Department to render the following services in accordance with and pursuant to the provisions of the California Elections Code § 10002 to the City of Sacramento in conducting a municipal election to be held on November 3, 2026:

1. Establish voting centers, secure election officers, and prepare and mail notices of appointment.
2. Purchase vote center supplies and absentee voter supplies.
3. Print sample ballots and polling place cards, including the statements of candidates' qualifications and mail to registered voters.
4. Transport ballots, original books of affidavits, ballot boxes, and other supplies to voting centers.
5. Provide printed official ballots.
6. Provide for "Vote by Mail" voting through the Office of the County Registrar of Voters.
7. Supervise and conduct election.
8. Tabulate electronic votes.
9. Perform all things necessary or incidental to accomplish the proper and legal conduct of the election.

SECTION 3.

That the Sacramento County Office of Voter Registration and Elections is authorized to canvass and certify the returns of the municipal elections. The elections shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 4.

That the Sacramento County Board of Supervisors is requested to issue instructions to the Sacramento County Office of Voter Registration and Elections to take any and all steps necessary for the holding of the consolidated election.

SECTION 5.

That the vote center locations and hours of operations, ballot drop box locations and hours of operations, vote-by-mail procedures and timing, the election officers, and all other persons and procedures for the general municipal election shall be the same as those utilized by the County of Sacramento and in compliance with the California Elections Code (Elections Code). In addition, the polls/vote centers for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as otherwise provided in Elections Code § 14401.

SECTION 6.

That the City of Sacramento recognizes that additional costs will be incurred by the County of Sacramento. The City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 7.

That the City Clerk is hereby directed to file a copy of this resolution with the Sacramento County Board of Supervisors and the Sacramento County Office of Voter Registration and Elections.

TABLE OF CONTENTS:

Exhibit B – City-County Elections Services Memorandum of Understanding (MOU)

**MEMORANDUM OF UNDERSTANDING BY AND BETWEEN
THE CITY OF SACRAMENTO
AND
THE COUNTY OF SACRAMENTO**

1. **PARTIES.** This Memorandum of Understanding (MOU) is entered into by the City of Sacramento, a California charter city and municipal corporation ("City") and the County of Sacramento, a political subdivision of the State of California ("County").

2. **PURPOSE OF THIS MOU.** The purpose of this MOU is to define the expectations, rights, and responsibilities of the parties with regard to providing certain services for all elections. This MOU supersedes any other agreement between the parties related to the matters covered by this MOU. By entering this MOU the parties are mutually cancelling that certain City Agreement No. 83119, which was approved by the Board of Supervisors Resolution No. 84-124 and City Council Resolution 83-1034.

3. **ROLES AND RESPONSIBILITIES.** The responsibilities of the Sacramento County Registrar of Voters and the City Clerk of the City of Sacramento are defined in Attachment A (Scope of Services), which is a part of this MOU.

4. **REIMBURSEMENT FOR SERVICES PROVIDED.** The City agrees to reimburse the County for elections services within 30 days from receipt of an invoice from the County Elections Office. If there is a dispute about services provided or costs claimed, the Registrar of Voters and the City Clerk shall meet in good faith to resolve the dispute before any other remedies are sought.

5. **MUTUAL INDEMNIFICATION.**

5.1 City agrees to indemnify and hold harmless County, its officers, employees, agents, and volunteers from any and all liabilities for injury to persons and damage to property arising out of any act or omission of City, its officers, employees, agents or volunteers in connection with City's performance of its obligations under this MOU.

5.2 County agrees to indemnify and hold harmless City, its officers, employees, agents, and volunteers from any and all liabilities for injury to persons and damage to property arising out of any act or omission of County, its officers, employees, agents or volunteers in connection with County's performance of its obligations under this MOU.

5.3 This Section 5 survives the termination or expiration of this MOU.

6. **TERM OF AGREEMENT.** This MOU is effective upon the signatures of the parties, and may be modified at any time by the written consent of the parties. It may be terminated at any time upon mutual consent of the parties, or unilaterally upon written notice from the terminating party to the other party at least 60 days prior to the date of termination. The City shall reimburse the County for cost of services provided through the date of the termination notice.

2015-1915

Title: Election Services
Other Party: County of Sacramento
Registrar of Voters

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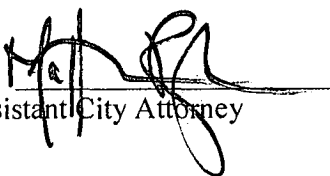
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CITY OF SACRAMENTO, a California
charter city and municipal corporation

By: 
City Clerk

Date: 11-9-15

Approved as to Form:

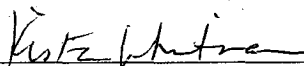
By: 
Assistant City Attorney

COUNTY OF SACRAMENTO,
a political subdivision of the State of
California

By: 
Registrar of Voters

Date: 11-20-15

Approved as to Form:

By: 
County Counsel

ATTACHMENT A

SCOPE OF SERVICES

ALL ELECTIONS

Registrar of Voters shall provide the following services for all City of Sacramento elections:

1. Prepare election process forms and provide to the City Clerk at least 120 days prior to the election.
2. Verify signatures on petitions, including but not limited to, all candidate official filing forms, nomination paper petitions, and supplemental nomination paper petitions; initiative, referendum, and recall petitions; Notices of Intent to Circulate Petitions; and Notices of Intent to Recall.
3. Assign measure letters.
4. Prepare, translate, and format the sample ballot for materials including, as applicable: candidates' statement, ballot arguments and rebuttals, measure ballot title and summary, measure impartial analysis, facsimile ballot, voting instructions, polling location information, and map and/or address of ballot drop-off locations in the City of Sacramento.
5. Provide all sample ballot materials to the City Clerk for review and confirmation within the Registrar's time frames to make necessary changes in time to meet legal deadlines prior to printing and mailing.
6. Supply sample ballot materials to registered voters in the affected Council Districts.
7. Provide to the City Clerk an electronic listing of all electors eligible to vote in the election, including polling location, if applicable.
8. Provide ballot tabulation equipment and qualified and trained personnel for its operation throughout the election as provided by law.
9. Provide security during ballot counting and tabulation process.
10. Provide sufficient personnel to deliver, process, count, and tabulate election ballots.
11. Provide sufficient personnel to process, count, and tabulate signature withdrawal requests.
12. Distribute and process vote-by-mail ballots.
13. Distribute and process provisional ballots and challenged ballots.
14. Perform canvass and issue Official Statement of Vote to the City Clerk as required by federal and state election laws.
15. Prepare invoices for services rendered within 45 days of the election and provide revised invoices, as necessary, following cost reconciliation.
16. Refer media inquiries and requests relating to City of Sacramento elections to the City Clerk.
17. Other services as requested by the City Clerk.

The City Clerk shall provide the following services to the Registrar of Voters for all City of Sacramento elections:

1. Provide a copy of the resolution calling the election and requesting services as required by federal and state election law.
2. Provide City Council action regarding costs for printing of candidate statements.
3. Promptly forward candidates' Candidate Official Filing forms and Statement of Qualification upon submittal.

4. As applicable, promptly furnish copies of the full text of measures, including a written description of any related maps or images, impartial analysis, ballot title and summary, arguments, and rebuttals.
5. Promptly review and confirm content and content placement of sample ballot materials.
6. Furnish copies of published Notice of Election and list of qualified candidates.
7. Remit payment for services rendered within 30 days of receiving invoice.

ELECTION POLLING LOCATIONS

The Registrar of Voters shall provide the additional following services for City of Sacramento polling location elections:

1. Establish polling locations that are compliant with State of California law regarding accessibility.
2. Provide furniture and equipment, as needed, for polling locations and poll workers.
3. Hire, train, and compensate poll workers and alternate poll workers.
4. Hire, train, and compensate Coordinators and technical teams for technical and logistical support to poll workers and elections personnel.
5. Provide the City Clerk with a direct link to County website that indicates polling locations.

The City Clerk shall provide the additional following services for City of Sacramento polling election locations:

1. Provide location and security for a ballot box for vote-by-mail drop-offs at City Hall on Election Day and at least 15 days prior.

ALL-MAIL-BALLOT ELECTIONS

The Registrar of Voters shall provide the additional following services for City of Sacramento all-mail-ballot elections:

1. Provide materials, equipment, staffing, and activities required for all-mail-ballot elections as required by law.
2. Hire and train workers for ballot drop-off locations.
3. Provide for the establishment of ballot drop-off locations, with days and hours of operation for a period of at least 15 days prior to Election Day and on Election Day from 7 a.m. to 8 p.m. or as required by election law.
4. Provide materials, furniture, and equipment, as needed, for ballot drop-off locations.
5. Timely deliver all official ballots as required by law.
6. Provide daily tallies of returned ballots by Council District to the City Clerk.

The City Clerk shall provide to the Registrar of Voters for City of Sacramento all-mail-ballot elections:

1. Assist with the identification of potential facilities for ballot drop-off locations.
2. Provide location and security for a ballot box for vote-by-mail drop-offs at City Hall on Election Day and 15 days prior to Election Day or as otherwise required by law.



City of Sacramento

Tax ID # if applicable:

Requires Council Approval: ☐ No ☒ YES Meeting: 10/27/2015

☐ Real Estate

☒ Other Party Signature Needed

☐ Recording Requested

General Information

Type: Other	PO Type: Select PO Type	Attachment: Original No.:
\$ Not to Exceed: \$		Original Doc Number:
Other Party: County of Sacramento Registrar of Voters		Certified Copies of Document: 2
Project Name: Election Services		Deed: ☒ None ☐ Included ☐ Separate
Project Number:	Bid Transaction #:	E/SBE-DBE-M/WBE:

Department Information

Department: City Clerk Division:

Project Mgr: Phoebe Schueler Supervisor: Wendy Klock-Johnson

Contract Services: Date: Division Mgr:

Phone Number: 808-7605 Org Number: 04001011

Comment:

Review and Signature Routing

Department	Signature or Initial	Date
Project Mgr:	PS	11/4/15
Accounting:		
Contract Services:		
Supervisor:	WJ	11/04/2015
Division Manager:	PS	11/04/2015
City Attorney	Signature or Initial	Date
City Attorney:	MDR	11-12-15

☐ Send Interoffice Mail ☐ Notify for Pick Up

Authorization	Signature or Initial	Date
Concolino, Shirley	S. Concolino	11-9-15
Department Director:		
City Mgr: yes ☐ No ☐		

Contract Cover/Routing Form: Must Accompany ALL Contracts; however, is not part of the contract. (01-01-09)

For City Clerk Processing

Finalized:

Initial: [Signature]

Date: 11/17/2015

Imaged:

Initial: [Signature]

Date: 11/24/15

Received:

(City Clerk Stamp Here)

Title: Election Services
Other Party: County of Sacramento
Registrar of Voters

2015-1915

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
NOV 17 10:41 AM 2015

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

Approving Regulations Pertaining to Ballot Arguments That Will Be Presented to the Voters in the November 3, 2026 Municipal Election Voter Information Guide

BACKGROUND

- A. The City Council has called for a Municipal Election to be held on November 3, 2026, at which one or more measures will be submitted to the voters.
- B. California Elections Code sections 9282 through 9287 authorize the City Council to establish procedures governing ballot arguments and rebuttal arguments for city measures.
- C. Sacramento City Municipal Code Section 1.16.070 establishes procedures for ballot arguments and rebuttal arguments.
- D. It is in the public interest to establish uniform procedures for the preparation, filing, selection, and publication of ballot arguments and rebuttal arguments.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1.

GENERAL PROVISIONS. Pursuant to Sacramento City Code section 1.16.070, for measures placed on the ballot by the city council, the city council, or a councilmember(s) authorized by the council, charter officer, department director, or an individual voter who is eligible to vote on the measure, or bona fide association of citizens, or a combination of voters and associations, may file a written argument for or against any city measure.

For initiative petition measures placed on the ballot, the person(s) filing the initiative petition, along with anyone eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations, may file a written argument in favor of the measure. The city council, or any council member(s) authorized by the city council, or charter officer, or department director, or any individual eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations, may submit an argument against the measure.

SECTION 2.

FOREIGN LANGUAGE POLICY. Pursuant to the Federal Voting Rights Act, measures shall be translated into all languages required by the County of Sacramento. The Sacramento County Office of Voter Registration and Elections is required to translate measures into Spanish, Chinese, and Vietnamese.

The County of Sacramento Office of Voter Registration and Elections shall print and mail official sample ballots containing measures to all voters in English, Spanish, Chinese, and Vietnamese. The Registrar of Voters shall make the official sample ballots in the required languages available at all voting center locations and in the Sacramento County Election Official's office.

SECTION 3.

MISCELLANEOUS. All translations shall be provided by a professionally certified translator procured by the Sacramento County Office of Voter Registration and Elections. Authors may not translate their own arguments.

Primary arguments and rebuttals shall be typewritten in block paragraph style on the City's official Argument Form provided by the Office of the City Clerk. Text shall be of uniform size and darkness, and with uniform spacing. Therefore, authors may not use underlining; ALL CAPS; italics; bold print; dashes (--); bullets (); stars () or other forms of emphasis; multiple punctuation (e.g. "....." Or "-----" or "!!!!!!!!!!"); emojis or emoticons. All paragraphs will be left justified.

There is no maximum number of paragraphs for the written arguments.

Arguments containing endorsements shall be accompanied by a written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement at the time the argument is submitted. Letters must be signed and dated. Arguments containing the name of a person other than the author shall be accompanied by an original letter from the named person granting permission to use their name in this manner. Letters must be signed and dated. Arguments containing the name of any organization must be accompanied by an original letter from the named organization signed and dated by an officer authorized to do so by the organization.

Initial arguments shall not exceed 300 words in length. Rebuttal arguments, if applicable, shall not exceed 250 words in length.

The standard word count as provided in the Elections Code shall be used. All proper nouns, including geographical names, shall be considered as one word; for example, "City of Sacramento" shall be counted as one word. Regularly hyphenated words appearing in any generally available standard reference dictionary published in the United States within 10 years preceding the election shall be counted as one word. Each abbreviation for a word, phrase, or expression shall be counted as one word. Words in statements containing hyphens that are not found in the dictionary as described above shall be counted as individual words. Each part of all other hyphenated words shall be counted as a separate word. Dates, monetary amounts, and whole numbers containing digits shall only be counted as one word. (Ex 01/01/1900, \$100.00 or 100). Telephone numbers, email addresses, and internet addresses shall be counted as one word.

SECTION 4.

Primary and rebuttal arguments that are not in compliance with the formatting guidelines shall be reformatted by the City Clerk. Primary and rebuttal arguments that exceed the allotted word count shall be shortened by removing words from the end of the argument text until the word limit is reached.

SECTION 5.

Rebuttals to primary arguments are permissible only when primary arguments in support and in opposition of a measure are submitted.