

City of Sacramento
Defined Contribution Plans Committee Report
915 I Street Sacramento, CA 95814
www.cityofsacramento.org

File ID: 2026-00177

6/17/2026

Approval of Defined Contribution Plans Committee Meeting Minutes

File ID: 2026-00177

Location: Citywide

Recommendation: Pass a **Motion** approving the Defined Contribution Plans Committee Meeting Minutes of March 18, 2026.

Contact: Jacob Bredberg, Administrative Analyst, (916) 808-6846, jbredberg@cityofsacramento.org; Mindy Cuppy, City Clerk, (916) 808-5441, mcuppy@cityofsacramento.org; Office of the City Clerk

Presenter: None

Attachments:

1-Description/Analysis

2-March 18, 2026, Defined Contribution Plans Committee DRAFT Meeting Minutes

Description/Analysis

Issue Detail: It is best practice for the legislative body to approve the minutes for each meeting.

Policy Considerations: Per the City Charter, the City Council shall require the City Clerk to keep a permanent record of its proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted and all amendments thereto proposed or adopted, and the vote of each council member regarding any matter before the Council or any committee thereof.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: After each board, commission, or committee meeting, the City

Clerk composes the DRAFT Minutes for noting the action taken by the legislative body. The DRAFT Minutes are presented to the board, commission, or committee for its approval as a permanent record of the meetings actions.

Financial Considerations: None.

Local Business Enterprise (LBE): Not applicable.

DRAFT Minutes

Defined Contribution Plans Committee

City Hall Complex
915 I Street

Sacramento, CA 95814

*Published by the Office of the City Clerk
(916) 808-7200*

DEFINED CONTRIBUTION PLANS COMMITTEE

Brad Hoekstra, Chair
Murray Levison, Vice Chair
John Colville
Jeremy Gardella
Chee Khang
Ash Roughani
King Tunson

ALTERNATE MEMBERS

Dee Contreras
Crystal Harland
Matthew Anderson
Kateshia Knox
Nguyen Tran
Patrick Zalasky

COMMITTEE STAFF

Samantha Hardy, Committee Secretary
Ryan Meyerhoff, Senior Deputy City Attorney

Wednesday, March 18, 2026

10:00 AM

NOTICE TO THE PUBLIC

Where to Find the Agenda and Staff Reports: The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available at: <https://meetings.cityofsacramento.org>.

Watch the Legislative Body Meeting Online: Live video streams and archives of past meetings are available at: <https://meetings.cityofsacramento.org>.

Submit Written Comments Online: Written comments submitted for items on this agenda received prior to the close of the meeting will become part of the official meeting record but will not be read aloud during the meeting. Members of the public are encouraged to provide comments electronically using the eComment feature available at: <https://meetings.cityofsacramento.org>.

Public Comment Speaker Time Limits: In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have two minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of eight minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

Notice to Lobbyists: When addressing the legislative body, you must identify yourself as a lobbyist and announce the client/business/organization you are representing.

Assistance: In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 916-808-7200 or clerk@cityofsacramento.org as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

City of Sacramento
Defined Contribution Plans Committee

City Hall Complex, 915 I Street, Sacramento, CA 95814

Regular Meeting DRAFT Minutes
Tuesday, March 10, 2026
10:00 a.m.

Open Session

Regular meeting called to order by Vice Chair Levison at 10:03 p.m. on Wednesday, March 18, 2026, at the Sacramento City Hall Council Chamber.

Members Present: Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, and Chair Brad Hoekstra.

Alternate Members Present: Kateshia Knox and Patrick Zalasky.

Members Absent: John Colville and King Tunson.

Alternate Members Absent: Dee Contreras, Crystal Harland, Matthew Anderson, and Nguyen Tran.

Land Acknowledgement – Led by Jacob Bredberg, Office of the City Clerk.

Pledge of Allegiance – Led by Jacob Bredberg, Office of the City Clerk.

Consent Calendar

Action: Moved/Seconded: Member Khang / Member Gardella.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Passed a **Motion** to adopt the Consent Calendar in one motion except as indicated at each item.

1. **Approval of Defined Contribution Plans Committee Meeting Minutes**

File ID: 2026-00340

Location: Citywide

Action: Passed a **Motion** approving the Defined Contribution Plans Committee Meeting Minutes of December 10, 2025, and Special Meeting Minutes of January 14, 2026.

Contact: Jacob Bredberg, Administrative Analyst, (916) 808-6846, jbredberg@cityofsacramento.org; Haley Arata, Administrative Analyst, (916) 808-5204, harata@cityofsacramento.org; Mindy Cuppy, City Clerk, (916) 808-5442, mcuppy@cityofsacramento.org; Office of the City Clerk

Discussion Calendar

2. **Administrative Allowance Account Budget for Calendar Years 2026 and 2027**

File ID: 2026-00704

Location: Citywide

Action: Moved/Seconded: Member Khang / Member Zalasky.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Passed a **Motion** approving the calendar year 2026 amended budget and 2027 budget for use of funds in the Administrative Allowance Account.

Contact: Samantha Hardy, Interim Human Resources Director, (916) 808-7657, shardy@cityofsacramento.org, Department of Human Resources

3. 2026 National Association of Government Defined Contribution Administrators (NAGDCA) Art Caple President's Award

File ID: 2026-00708

Location: Citywide

Action: Received and discussed.

Contact: Samantha Hardy, Interim Human Resources Director, (916) 808-7657, shardy@cityofsacramento.org, Department of Human Resources

4. Review Nationwide's 2025 4th Quarter Plan Report

File ID: 2026-00709

Location: Citywide

Action: Received, commented, and provided direction.

Contact: Samantha Hardy, Interim Human Resources Director, (916) 808-7657, shardy@cityofsacramento.org, Department of Human Resources

5. Nationwide 2023 and 2024 Participant Survey Results

File ID: 2026-00711

Location: Citywide

Action: Received, commented, and provided direction.

Contact: Samantha Hardy, Interim Human Resources Director, (916) 808-7657, shardy@cityofsacramento.org, Department of Human Resources

6. Selection of Chair and Vice Chair for Calendar Year 2026

File ID: 2026-00319

Location: Citywide

Action: Moved/Seconded: Member Levison / Member Hoekstra.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Passed a **Motion** selecting Patrick Zalasky as Chair for calendar year 2026 after confirming that this member will be the primary member on the committee moving forward.

Action: Moved/Seconded: Member Levison / Member Hoekstra.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Passed a **Motion** selecting member Chee Khang as Vice Chair for calendar year 2026.

Contact: Jacob Bredberg, Administrative Analyst, (916) 808-6846, jbredberg@cityofsacramento.org; Mindy Cuppy, City Clerk, (916) 808-5442, mcuppy@cityofsacramento.org; Office of the City Clerk

Supplemental Discussion Calendar [Updated 03/12/2026 at 9:15 AM]

7. 2026 National Association of Government Defined Contribution Administrators (NAGDCA) Conference Attendee Selection

File ID: 2026-00728

Location: Citywide

Action: Moved/Seconded: Member Knox / Member Hoekstra.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Passed a **Motion** selecting members Jeremy Gardella, Chee Khang, Murray Levison and up to two additional members as attendees for the 2026 NADGCA conference.

Contact: Samantha Hardy, Interim Human Resources Director, (916) 808-7657, shardy@cityofsacramento.org, Department of Human Resources

Action: Moved/Seconded: Commissioner Hoekstra / Commissioner Roughani.

Yes: Members Jeremy Gardella, Chee Khang, Murray Levison, Ash Roughani, Kateshia Knox, Patrick Zalasky, and Chair Brad Hoekstra.

Absent: Members John Colville and King Tunson.

Pursuant to Council Rules of Procedure, Chapter 8 (D)(6) passed a **Motion** to extend the meeting past 2 hours.

Committee Comments – Ideas and Questions

Members of the Committee provided comments.

Public Comments – Matters Not on the Agenda

None.

Adjourned – 12:23 p.m.